

DAMERHAM PARISH COUNCIL
Minutes of the Parish Council Extraordinary Meeting held
on Monday 20th June 2022 in Damerham Village Hall

Councillors present: David Crane (Chairman), Phil Tandy (Vice-Chairman), Richard Major, Kirsty Anderson, Cathy Godber, Ann Bellows (arrived at 7.50pm)
Members of the public present: 1
Others present: Mandy Wilkinson (Clerk)

Public participation: The Following matters were raised: None
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1. 22/23.20: Apologies and declaration of quorum

Cllr Stephens sent his apologies – Apologies accepted (5)

2. 22/23. 21: Declaration of pecuniary interests:

None declared

3. 22/23.22: To approve and sign the minutes of the Annual Parish Council Meeting:

It was proposed, seconded and resolved that the minutes of the Annual Parish Council meeting held on the 9th May 2022 to be signed and dated by the Chairman as a true and accurate record: all in favour (5).

4. 22/23.23: To receive Officer Reports:

4.1 Parish Footpaths Officer: Cllr Bellows give her report as Footpath Officer, she advised stepping stones on Bridleway 46 from Hill Farm towards Sandleheath which gets very muddy and wet at certain times of the year have made a huge difference to walkers. Cllr Bellows has joined Ringwood Footpath Society and she will be enrolling on a footpath training course shortly.

5. 22/23.24: To consider planning applications:

5.1 To receive and comment on applications received:

NFDC 22/10426 – Stocks Cottage, High Street, Damerham, SP6 3EU

Description: Outbuilding to rear of garage (demolish existing sheds)

Following discussion, by the members of the Parish Council meeting, a motion to recommend a PAR3 was proposed and seconded, and resolved (5)

We recommend Permission for the reasons listed below:

The proposed outbuilding is the same size, Unobtrusive building, Tidying garden, no objections from neighbours.

The observation which Damerham Parish Council wish to add to the decision is the amount of glass areas within the build.

6 22/23.25: Matters arising from previous minutes not appearing as agenda items:

6.1 Telephone Box: Cllr Tandy updated the Parish Council on the current situation with regards to the power supply, he is currently contacting BT to request that the Parish Council take over the existing power lines. With regards to paint removal Cllr Tandy confirmed that he is in the process of contacting contractors for lead times and costs. **Cllr Tandy will update in July meeting**

7. 22/23.26: Parish Council Matters:

7.1 Internal Audit - Annual Governance and Accountability Return 2021-2022 Part 2

i. Approve and Complete Exemption Certificate 2021-2022: Damerham Parish Council **RESOLVED** to complete the Certificate of Exemption on the Annual Governance and Accountability Return 2021-2022 as it meets the criteria of a smaller authority where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31st March 2022. The section was signed by Chairman and Clerk accordingly.

ii. To receive and consider Internal Audit Report 2021-2022: The internal audit report undertaken on 15th June 2022 was received by the Parish Council. Content was noted and would be addressed throughout the financial year. Website to be updated accordingly.

iii. Consider and Approve the Annual Governance Statement: The Parish Council **RESOLVED** to approve the Annual Governance Statement 2021-2022. The section was signed by Chairman and Clerk. Website to be updated accordingly.

iv. Consider and Approve the Accounting Statements: The Parish Council **RESOLVED** to approve the Accounting Statements 2021-2022. The section was signed by Chairman and Clerk. Website to be updated accordingly.

v. To receive dates for the smaller authority's period for the exercise of public rights: Notice of public rights and publication of annual governance and accountability return will commence on 24th June 2022 and end on 14th August 2022 in line with regulations.

8. 22/23.27: Community matters:

8.1 West Park Meadow – ROSPA Play Park Inspection: The play park inspection report had been emailed to all councillors prior to meeting. Cllr Crane reported the inspection maintenance findings, following the report, the maintenance findings have been categorised into risk levels. Cllr Tandy will inspect some maintenance findings raised in the report. Cllr Crane will obtain several quotations for the repairs needed. Cllr Crane will report in July meeting and the parish councillors will propose, second and resolve to set a budget for the repairs.

9. 22/23.28: Environmental matters:

9.1 Lengthsman: The Lengthsman next visit to the village will be the 27th June and the 1st July 2022. Suggestions for tasks were given to the clerk, who will submit a work sheet to Fordingbridge Town Council for both Lengthsman days. Villagers are reminded that suggestions of tasks can be forwarded to clerk at clerk@damerham.net

10.22/23.29: Correspondence: To receive correspondence: All correspondence has been forwarded to councillors for their attention prior to the meeting.

11.22/23.30 To receive reports from members who have attended meetings of outside bodies:

Cllr Godber attended the Fordingbridge TC AGM, Cllr Bellows was also there as a District Cllr and Donna Jones the new Police Commissioner for Hampshire was giving a talk and answering questions.

12.22/23.31: Matters to be raised on the next agenda:

BT Telephone box

The Meadow Play Park maintenance findings

Affordable Housing Working Group

War Memorial cleaning

Meeting closed at 20.40pm

13.22/23.32: Date of next meeting:

Monday 18th July 2022 at 7.30pm at Damerham Village Hall.

Monday 22nd August 2022 at 7.30pm (if needed for planning applications)

These are draft minutes until approved at the next meeting

Mandy Wilkinson – Damerham Parish Council Clerk

clerk@damerham.net