

NOTICE OF DAMERHAM PARISH COUNCIL PARISH COUNCIL ANNUAL MEETING

To all Damerham Parish Councillors you are summonsed to attend the
PARISH COUNCIL ANNUAL MEETING in Damerham Village Hall, Damerham
on Monday 9th May 2022 at 7.30pm.

AGENDA

1. **Appointment of Chairman and Vice Chairman.**
2. **Chairman and Vice Chairman Declarations of Acceptance of Office.**
3. **Apologies and declaration of quorum**
4. **To receive any declarations of interest** from any Councillor on any agenda item and to receive confirmation from all Councillors that Declaration of Interest forms are up to date.
5. **To confirm the dates & times of ordinary meetings of the Council for the ensuing year**
6. **To elect official signatories to execute official documents on behalf of Damerham Parish Council**
7. **To approve & sign the minutes of the meeting held on 21st March 2022**

Public Participation - An extended period for any elector of the parish to address or ask a question of the Parish Council. Please note that members of the public exercising their right to speak during Public Participation Time may be recorded, it would be appreciated for anyone wishing to speak to advise the Parish Clerk no later than 12 noon the previous Friday – clerk@damerham.net

8. **To receive Officer reports:**

- i. Parish Footpaths Officer – To appoint a new Parish Footpath Officer
- ii. Parish Watercourses Officer

9. **Matters arising from previous minutes not appearing as agenda items.**

- i. Affordable Housing Working Group
- ii. BT Telephone box
- iii. Councillors email addresses
- iv. Defibrillator

10. **Planning Applications:**

- i. To receive & comment on applications received: None as of 27.04.2022.
- ii. To review decisions received from the NFDC Planning Authority:

NFDC: 22/10121 – Willow Cottage, High Street, Damerham

Description: Replacement of existing garage with 2 bay garage with office behind.

Decision: Granted with conditions.

- iii. Other planning matters:

NFDC: 22/10266 – Court Vale House, Court Hill, Damerham, SP6 3HL

Description: Alterations to existing annexe building including increased ridge height.
(Part retrospective)

Decision: Pending

NFDC 21/11722 - Land at Courtwood Farm, Court Hill, Sandleheath, Damerham, SP6 1QD

Description: Erection of 5 new build houses with associated landscaping

Decision: Pending

NFDC: 21/11036 – Courtvale Farm, Court Hill, Damerham, SP6 3HL

Description: Proposed erection of a 2m high close boarded fence; part change of use of land to civil engineering depot; landscaping

Decision: Pending

11. Finance

- i. To review current balances & financial position
- ii. To confirm CIL received
- iii. Consider award of grants to local individuals and organisations.
- iv. Approval of payments

11. Community matters:

- i. West Park Meadow Working Group - Receipt of regular inspections of the playgroup equipment
- ii. West Park Play Inspection – Booked May 2022
- iii. Queens Platinum Jubilee – Budget for the tree and plaque to be planted for the Queens Jubilee on the sports field.
- iv. War memorial cleaning.

12. Environmental matters:

- i. To receive an update following the Lengthsman visit to village on 9th May 2022.

14. Parish Council matters:

- i. To review the Council Asset Register
- ii. To consider and approve renewal of the council insurance.

15. To receive items of correspondence: All correspondence has been forwarded to Councillors prior to the meeting.

16. Matters to be raised on the next agenda:

- i. Approval of Annual Governance Statement
- ii. Approval of Annual Accounting Statements
- iii. Approval of Internal Audit Statement following Internal Audit on the 8th June 2022.

17. Meetings of Outside Bodies - To receive reports from members who have attended meetings

18. To set date & time of the next Parish Council Meeting as 7.30pm on Monday 18th July at Damerham Village Hall.

Mandy Wilkinson, Clerk to the Council

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