

DAMERHAM PARISH COUNCIL  
Minutes of the Parish Council Meeting held  
on Monday 15<sup>th</sup> November 2021 in Damerham Village Hall

<b>Councillors present:</b> David Crane (Chairman), Phil Stephens, Glyn Ruth, Kirsty Anderson, Ann Bellows, Richard Major, Phil Tandy, Cathy Godber and Pete Doherty (arrived 7.40pm)
<b>Members of the public present: 2</b>
<b>Others present:</b> Mandy Wilkinson (Clerk) Cllr Heron
<b>Public participation:</b> <b>The Following matters were raised:</b> None

**1. 21/22.61: Apologies and declaration of quorum**

**2. 21/22.62: Declaration of pecuniary interests:**

Cllr Bellows declared an interest in all NFDC Planning Applications.

**3. 21/22.63: To approve and sign the minutes of the Parish Council Meeting:**

It was proposed, seconded and resolved that the minutes of the Parish Council Extraordinary meeting held on the 18<sup>th</sup> October 2021 to be signed and dated by the Chairman as a true and accurate record: all in favour (8).

**4. 21/22.64: Reports from County and District Councillors: To receive reports from County and District Councillors:**

Cllr Heron gave his report, including an update on Jubilee Camping, stating that Jubilee Camping have the permitted 28 days (56 days ends on the 31st of December) The next step is for Jubilee Camping to apply for planning permission for the permanent structures.

Cllr Heron also advised as that from 2023 funding for the Lengthsman scheme will be the responsibility of the Parish Council.

**5. 21/22.65: To receive Officer Reports:**

**5.1 Parish Footpaths Officer:** Ros Jones November report as follows:

Because of the unusually high winds and heavy rainfall many of the tracks and footpaths have been affected by flooding and fallen trees. Fence panels and a fallen branch were removed from FP7 and FP6 thank you to those involved. There were two fallen trees across bridleway 46 just east of Hill Farm, these would be cleared by the end of the week, thank you to those involved. Thank you to Damerham Fisheries for clearing the obstruction by the river at the south end-western end of FP49. Bridleway 23, Stony Lane floods in wet weather but I noticed that the gullies that drain the worst butts have been cleared and deepened. Many thanks to everyone involved with the Footpath and Bridleway clearing, and thank you to Ros for keeping the Parish Council informed.

**5.2 Parish Watercourses Officer:** Nothing to report

**6. 21/22.66**

**To consider planning applications:**

**6.1 To receive and comment on applications received: None received**

**6.2 To review decisions received from the NFDC Planning Authority:**

NFDC 21/11212 – Sycamore Cottage, West Park Lane, Damerham, SP6 3HB

Description: Use of garage as ancillary living with associated fenestration changes

Decision: Granted subject to conditions

NFDC - 21/11263 – 22 West Park Lane, Damerham, SP6 3HB

Description: New front porch; single-storey rear extension; rear dormer; car port

Decision: Granted subject to conditions

NFDC - 21/11276 – Lanes Cottage, Lopshill, Damerham, SP6 3ED

Description: Construction of an Oak Framed Garden Room/Studio and replacement of existing Summerhouse

Decision: Granted subject to conditions

### 5.3 Other planning matters:

NFDC: [21/11036](#) – Courtvale Farm, Court Hill, Damerham, SP6 3HL Description: Proposed erection of a 2m high close boarded fence; part change of use of land to civil engineering depot; landscaping  
Decision: Pending

### 6. 21/22.67: Matters arising from previous minutes not appearing as agenda items:

**6.1 Village Plan Working Group & 6.2 Affordable Housing Working Group** - Cllr Tandy gave an overview of both working groups. It is hoped that the questionnaire on Affordable Housing can be distributed to the residents with the January/ February edition of the Parish Pump. The survey is likely to be concluded in the last week of January, with the conclusion in the Spring.

**6.3 BT Telephone Box:** Cllr Doherty gave an update of the light box idea for the telephone box, Cllrs Doherty, Stephens and Tandy have been investigating different forms of light projects, costs are awaited. Cllr Doherty also advised that the repairs to the telephone will need to be considered. Remedial repairs include priming and painting, replacing glass panels and replacing parts of the mechanism. Cllr Doherty will report to councillors in January meeting. Clerk to investigate a possible grant from NFDC, Cllr Doherty to investigate a possible grant from the Arts Council.

**6.4 Councillors email addresses:** Cllr Tandy confirmed the email addresses have been set up for the councillors, and he will provide tuition via Zoom for anyone having any difficulties – Update only two councillors to start using the Damerham.net emails.

**6.6 Defibrillator:** The defibrillator is currently not in use, signage to this effect has been provided. Batteries and new pads have been purchased for the defibrillator and the local first responder is currently repairing defibrillator. Cllr Crane has investigated costs for a new cabinet and signage, it was proposed, seconded and Resolved (9) that a new cabinet and signage would be purchased. Clerk to order from the Defib Warehouse.

### 7.21/22.68: Parish Council Matters:

**7.1 Draft Budget:** Cllr Crane and clerk presented draft budget for next financial year, all members discussed figures based on 21/22 budget. Clerk to complete draft budget for January meeting.  
Precept was discussed – to be confirmed in January meeting.

**7.2 Clerks salary:** Clerk left the meeting whilst the members of the Parish Council discussed clerk preference and increase in salary from January 2022. It was proposed, seconded and approved that the clerk will have salary increase from January 2022.

### 8. 21/22.69: Community matters:

**8.1 West Park Meadow Working Group** – Cllr Ruth confirmed that he has repaired the damaged play equipment in the Meadow play area. Cllr Crane thanked Cllr Ruth for a very good job in repairs. Invoices for the materials were given to the clerk to arrange payment.

Cllr Godber presented clerk with play equipment inspection sheets.

### 9. 21/22.70: Environmental matters:

9.1 Lengthsman: Update on last Parish Lengthsman visit of the 8<sup>th</sup> November 2021 and suggestions for the next visit of the 14<sup>th</sup> January 2022. Villagers are reminded that suggestions of tasks can be forwarded to clerk at [clerk@damerham.net](mailto:clerk@damerham.net)

### 10. 21/22.71: Finance:

<b>To review current balances and financial position:</b>	<b>Deposit Account</b>
<b>Account</b>	
<b>£9,113.96</b>	<b>£8,949.41</b>

### Expenditure - To approve cheque and bank transfer payments:

<b>Cheque no:</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
BACS	Time 2 Display	Parish Pump Printing	£36.00
BACS	First responder / Defib Warehouse	Defibrillator pads	£106.80

**11.21/22.72: Correspondence: To receive correspondence:**

**12.21/22.73: Matters to be raised on the next agenda:**

Budget and Precept

*Meeting closed at 21.20pm*

**13.21/22.74: Date of next meeting:**

Monday 17<sup>th</sup> January 2022 at 7.30pm at Damerham Village Hall.

Monday 13<sup>th</sup> December 2022 (if needed for planning applications)

*These are draft minutes until approved at the next meeting*

*Mandy Wilkinson – Damerham Parish Council Clerk*

[clerk@damerham.net](mailto:clerk@damerham.net)