

DAMERHAM PARISH COUNCIL
on Tuesday 26th January 2021
Minutes of the Parish Council Meeting held via Zoom

Councillors present:

David Crane (Chairman), Phil Stephens, Kirsty Anderson, Douglas Connell, Phil Tandy
Pete Doherty (arrived at 20.25pm)

Members of the public present: 4

Others present:

Cllr Edward Heron
Mandy Wilkinson (Clerk)

Public participation:

The following matters were raised: - agenda item: 20/21.232 was discussed in the public participation, general discussion between applicants, parishioners and Parish Councillors.

1. 20/21.226: Apologies and declaration of quorum

Apologies received from Cllr Ruth, Cllr Godber and Cllr Major.

2. 20/21.227: Declaration of pecuniary interests

Cllr Douglas Connell expressed an interest in 20/21.232: NFDC 20/11396 & NFDC 20/11397 – Manor Farm House

Cllr Kirsty Anderson expressed an interest in 20/21.232: NFDC 20/11396 & NFDC 20/11397 – Manor Farm House and NFDC 20/10044 – Damerham Baptist Chapel.

3. 20/21.228: To approve and sign the minutes of the previous meeting held on 14th December 2020

It was proposed and seconded that the minutes of this meeting need to be amended by the clerk to correct two wording errors and the minutes would be signed at the next Parish Council meeting on the 15th March 2021, all in favour (4). **Action: clerk to update the minutes**

4. 20/21.229: To receive Officer Reports:

i. Parish Footpaths Officer: Ros Jones sent her apologies.

Cllr Crane confirmed on Ros's behalf that signage and footpath signs have been installed by Hampshire Countryside services.

A parishioner advised that footpath at Ash Ridge was impassable due to the narrow pathway by wire, Cllr Crane will ask Ros Jones if she can investigate.

ii. Any other reports from meetings attended: No other meetings attended.

5. 20/21.230: Financial Position: To review current balances and financial position:

Current Account - £7,061.19 Deposit Account - £8,948.58 (Figures as per December statements)

Clerk advised there has been a payment for Covid19 support of £359.00 credited to bank, not included in the statements.

5.1 20/21.231: Expenditure: Invoices received since the last meeting to be approved and cheques to be signed to be approved - All in favour (5).

NFDC cuts and grounds maintenance - £1267.20

SLCC Clerk course - £205.00

HALC new councillor course – Cllr Anderson - £90.50

Clerk salary and expenses - £245.20

6. 20/21.232: To consider planning applications:

6.1 To receive and comment on applications received:

NFDC: 20/11415 - 62 West Park Lane, Damerham, SP6 3HB Description: Rear extension and dormer windows in association with new first floor.

Following discussion, the members of the Parish Council, purposed, seconded and Resolved (5) a recommendation of a PAR3 – We recommend PERMISSION for the reasons listed below:

No impact on street scene

Planning in keeping with other properties in area

Returns house to family accommodation

NFDC: 20/11396 – Manor Farm House, Lower Daggons Lane, South End, Damerham, SP6 3HN
Description: Fenestration alterations; roof lights.

NFDC: 20/11397 – Manor Farm House, Lower Daggons Lane, South End, Damerham, SP6 3HN
Description: Fenestration alterations; roof lights; internal alterations to ground and first floor.
(Application for Listed Building Consent)

Following a discussion, by the members of the Parish Council, a motion to recommend a PAR1: We recommend PERMISSION, for the reasons listed, but would accept the decision reached by the District Council's Officers under their delegated powers, was purposed and seconded. A further motion recommending a PAR3 was purposed and seconded.

A vote on each motion was taken as follows:

PAR1 motion – had 1 in favour and 2 against.

PAR3 motion – had 2 in favour and 1 abstention.

The recommendation of a PAR3 was Seconded and Resolved (2), PAR3 - We recommend PERMISSION for the reasons listed below:

Returns a propose for a previously unused building

Fulfils DM1 planning policy

No impact on street scene

NFDC: 21/10044 – Damerham Baptist Chapel, Lower Daggons Lane, South End, Damerham Description:
Two-storey south extension; detached outbuilding store.

Following a discussion, by the members of the Parish Council, the members of the Parish Council purposed, seconded and RESOLVED (4) a recommendation of a PAR3 decision - We recommend PERMISSION for the reasons listed below:

No impact on street scene

The proposed development is in keeping with the area and existing building to create a family residence

6.2 To review decisions received from the NFDC Planning Authority:

NFDC 20/10679 – Parvins Cottage, Lower Daggons Lane, South End, Damerham – Single storey extension, removal of existing extension and outbuilding

Decision: Granted subject to conditions

NFDC 20/10680 – Parvins Cottage, Lower Daggons Lane, South End, Damerham – Single storey rear extension, new stairs to attic, re-open fireplace in sitting room (Application for listed building consent)

Decision: Granted subject to conditions

NFDC 20/11274: DAMERHAM PLAYING FIELDS, HIGH STREET, EAST END, DAMERHAM SP6 3HQ
Description: New single-storey storage building for Damerham Village Fair positioned within existing storage compound/area at rear of Damerham Sports Pavilion.

Decision: Granted subject to conditions

NFDC 20/11341: THE OLD POLICE HOUSE, WEST PARK LANE, DAMERHAM, SP6 3HB

Description: Demolition of existing conservatory and replace with extension to the rear of the property

Decision: Granted subject to conditions

NFDC 19/10495 - Land at GREENBANK & SANDHILL WOODS, DAMERHAM SP6 1QB – Hardstanding and access tracks (Retrospective)

Decision: Granted subject to conditions

6.3 Other Planning Matters:

NFDC 20/11241: GREENBANKS, LOWER DAGGONS LANE, SOUTH END, DAMERHAM SP6 3HE

Description: Shed

Decision: Awaiting decision

NFDC 20/11269: METHODIST CHAPEL, HIGH STREET, DAMERHAM SP6 3EU

Description: Change of use of existing building to dwelling; external alterations; provision of parking and foul drainage arrangements

Decision: Awaiting decision

6.4 Tree work Applications:

NFDC Case Ref: CONS/21/0009 – 16 West Park Lane, Damerham, Fordingbridge, SP6 3HB.

Proposed Works: Lime x 1 - Fell

Following decision, by the members of the Parish Council, no comments to be made.

7. 20/21.233: Matters arising from previous minutes not appearing as agenda items:

i. Review and approve Statutory Documents: Code of Conduct amendments, after discussion, the members of the Parish Council proposed, seconded and Resolved that the Code of Conduct needs the addition of an appendix to clarify the definition of a “friend” and as per the existing Code of Conduct, section 5.6 needs to be added to the revised appendix - **Clerk to update Code of Conduct for approval at the March 2021 meeting**

ii. Village Plan Working Group:

Cllr Crane gave an update on behalf of the Village Plan working group, he confirmed that the working group have agreed that a new Village Plan is needed to asset with future planning decisions and local developments. A questionnaire will be distributed to all parishioners for their feedback, there will be regular updates at the Parish Council meeting. There may be an available grant from the NFDC to assist with the funding of the Village Plan Working Group and the Affordable Housing Working Group.

iii. Affordable Housing Working Group:

Cllr Tandy and Cllr Connell gave an update on behalf of the Affordable Housing Working Group, they advised that they have been in contact with NFDC housing incentive office regarding a housing needs survey which will be forwarded to parishioners for their feedback.

iv. Update on Sluice Gate, Allen River at West Park Meadow:

Cllr Crane advised that he has contacted a contractor to provide a quotation for the new sluice gate on the Allen River at West Park Meadow, but due to the weather conditions and the river depth, work cannot be undertaken at the moment. – **Cllr Crane to monitor**

v. Update on BT phone box:

Clerk advised that BT have been chased on several occasions regarding Damerham wishing to keep our phone box, and for the repairs to be made – Clerk has been made aware of a new email contact to chase - **Clerk to chase**

8. 20/21.234: Parish Council Matters:

i. The Annual Parish Meeting and The Annual Council Meeting, after discussion, the Annual Parish meeting and the Annual Council meeting, will be held on the same evening in May, depending on the Government guidelines at that time will determine if meetings will be face to face or via Zoom.

Date to be confirmed.

9. 20/21.235: Community matters:

i. West Park Meadow Working Group - Due to Coronavirus, the West Park Meadow Working group have been unable to meet. Cllr Godber not present at meeting.

10. 20/21.236: Environmental matters:

i. Update on last Parish Lengthsman visit and suggestions for his next visit on the 22nd February 2021. Councillors and Parishioners are reminded that suggestions of Lengthsman tasks can be emailed to the clerk @ clerk@damerham.net

ii. Action required by Hampshire Highways requested by a resident following the flooding in the centre of the village caused by heavy rain – Update the area had been visited and the pipe has been white lined. Cllr Tandy advised he has also contacted Hampshire Highways via the Hampshire Highways website to report four areas which need attention. **Clerk to contact Hampshire Highways & HCC**

11. 20/21.237: Correspondence: All correspondence has been forwarded to Councillors prior to meeting.

12. 20/21.238: Consultations:

i. Consultation on the Draft Mitigation for Recreational impacts on New Forest European sites supplementary planning document. THE TOWN AND COUNTRY PLANNING (LOCAL PLANNING) (ENGLAND) REGULATIONS 2012 -

ii. New Forest Boundary – Final recommendations - The Local Government Boundary Commission

iii. HCC Local Transport Plan Engagement – **Any comments need to be made on the online survey.**

iv. Local Authority important Census 2021 update – **Clerk to laminate Census information for Parish Council notice board**

v. May 2021 Elections. - **Clerk to laminate May 2021 Elections information for Parish Council notice board**

13. 20/21.239: Date of next meeting:

Monday 15th March 2021 @ 7.30pm - Due to Coronavirus this meeting will be held via Zoom
Monday 15th February in case of planning applications – via Zoom
Meeting was closed the meeting at 21.25pm

These are draft minutes until approved at the next meeting
Mandy Wilkinson – Damerham Parish Council Clerk
clerk@damerham.net