

DAMERHAM PARISH COUNCIL
on Monday 16th November 2020
Minutes of the Parish Council Meeting held via Zoom

Councillors present: David Crane (Chairman) Cathy Godber Glyn Ruth Richard Major Phil Stephens Pete Doherty Kirsty Anderson Douglas Connell Phil Tandy
Members of the public present: 1
Others present: Mandy Wilkinson (Clerk)

Public participation: The following matters were raised: - Nothing raised by member of public. 1) Clerk advised that she has chased BT regarding the phone repairs and the question of who is responsible for the phone box. 2) Clerk confirmed that she has chased the landowners regarding the hedges along The Terrace in East End which are very overgrown and need to be cut back.
--

- 1. 20/21.201: Apologies and declaration of quorum**
- 2. 20/21.202: Declaration of pecuniary interests**
Nothing to declare
- 3. 20/21.203: To approve and sign the minutes of the previous meeting held on 18th October 2020**
It was proposed and seconded for the minutes of this meeting to be signed by the Chairman as a true and accurate record: all in favour (9).
Cllr Crane apologised that an item was missed from the previous meeting of the 18th October 2020, the new Damerham Parish Councillors, Cllr Anderson, Cllr Connell and Cllr Tandy, have completed and signed their Declaration of Acceptance of Office to the Parish Council, and the Declarations have been approved by Mandy Wilkinson, Proper Officer to the Council.
- 4. 20/21.204: To receive Officer Reports:**
 - i. Parish Footpaths Officer: Ros Jones sent her apologies.
 - ii. Parish Watercourses Officer: No officer in attendance.
 - iii. Parish Transport Representative: No officer appointed.
 - iv. Any other reports from meetings attended: No other meetings attended.
- 5. 20/21.205: Expenditure: Invoices received since the last meeting to be approved and cheques to be signed. To be approved - All in favour (9).**
Cheque 875 - Mandy Wilkinson - Damerham Parish Clerk salary and expenses - £346.00
Cheque 876 –Time 2 Display – Parish Pump printing - £24.00
- 6. 20/21.206: To consider planning applications:**
 - 6.1 To receive and comment on applications received:**
No new planning applications received prior to meeting.
 - 6.2 To Review decisions received from the NFDC Planning Authority:**
 - NFDC 20/10730: Bramley Wood, Lower Daggons Lane, South End, Damerham – Erect a detached triple garage.
Decision: Granted Subject to Conditions.
 - NFDC 20/10904: 8 The Terrace, High Street, Damerham – Pitched roof timber outbuilding.
Decision: Granted Subject to Conditions.
 - NFDC 20/10763: Stapleton House, Cranbourne Road, Damerham – Single storey extension.
Decision: Granted Subject to Conditions.
 - NFDC 20/10859: 42 West Park Lane, Damerham, SP6 3HB – Two storey side extension.
Decision: Granted Subject to Conditions.

NFDC 20/10764: 20 West Park Lane, Damerham, SP6 3HB – First floor rear extension, porch, bay window, car port.

Decision: Granted Subject to Conditions.

6.3 Other Planning Matters:

NFDC 20/10607 – Manor Farm, Cornpits Lane, Damerham – Use of land for seasonal camping for up to 75 days per year; retention of toilets and showers on a permanent basis.

Update: A full Ecological Survey has now been done and reveals no negatives regarding waste water, nutrient run offs or environmental impacts.

Decision: No decision has been made as of 10.11.2020 – **Clerk to chase up NFDC**

NFDC 20/11028 – Wath Cottage, High Street, East End, Damerham – Fenestration alterations to outbuilding for use as home office

Decision: No decision has been made as of 10.11.2020 –

Update announced at Parish Council Meeting - Decision now received: Granted subject to conditions.

NFDC 20/10679 – Parvins Cottage, Lower Daggons Lane, South End, Damerham – Single storey extension, removal of existing extension and outbuilding

Decision: Awaiting Decision

NFDC 20/10680 – Parvins Cottage, Lower Daggons Lane, South End, Damerham – Single storey rear extension, new stairs to attic, re-open fireplace in sitting room (Application for listed building consent)

Decision: Awaiting Decision

6.4 Tree Work Applications: No tree work applications received

7. Parish Council Matters:

i. Review of Statutory Documents: Standing Orders, Code of Conduct and Financial Documents: Statutory documents were reviewed by Councillors and it was proposed and seconded (9) that there were some amendments to be made. It was Resolved (9) that the clerk will amend documents and documents will be reviewed at the December 2020 meeting.

ii. Terms of reference for the two new working groups - Affordable Housing and Village Design. Terms of reference for both working groups were reviewed, after discussion it was resolved (9) that there were some amendments to be made regarding time scales. **Cllr Tandy to circulate amended terms of reference**

iii. Budget for 2021/2022 – Budget documentation presented to members for their consideration prior to the December meeting.

iv. Clerks NALC pay increase: Due to coronavirus NALC were delayed in publishing the new pay rates from April 2020 for Clerks and other local Government employees, therefore this has resulted in a catch-up amount to be added to the clerks November salary. It was proposed and Seconded (9) that this is in order and no objections raised.

8. Community matters:

i. West Park Meadow Working Group - Due to Coronavirus the West Park Meadow Working group have been unable to meet.

ii. Sluice gate on Allen River at West Park Meadow – Cllr Crane advised that he has been advised by the Wessex River Authority that by reintroducing the Sluice gate on the Allen River at West Park Meadow would make a substantial difference to the river flow. Cllr Crane advised that a small working group have cleared some debris from the River Allen and our Lengthsman has cleared the area where the sluice gate would be situated. Cllr Crane has contacted a carpenter to provide an estimate for rebuilding the gate.

9. Environmental matters:

i. Update on last Parish Lengthsman visit of the 9th November 2020 and suggestions for his next visit in January 2021. Councillors and Parishioners are reminded that suggestions of Lengthsman tasks can be emailed to the clerk @ clerk@damerham.net

ii. Proposal of ditch clearing - Richard Burroughs – **Cllr Crane will contact Mr Burroughs for a quotation. Clerk will contact HCC**

DAMERHAM PARISH COUNCIL
on Monday 16th November 2020
Minutes of the Parish Council Meeting held via Zoom

- iii. Action required by Hampshire Highways requested by a resident following the flooding in the centre of the village caused by heavy rain – **Clerk to contact Hampshire Highways & HCC**
- iv. NFDC Waste Strategy – Following discussion the members proposed and seconded (9) that a Waste Strategy response should be forwarded to NFDC on behalf of Damerham. Cllr Crane to produce response and circulate to councillors for approval before clerk submits to NFDC.

10. Correspondence: All correspondence has been forwarded to Councillors prior to meeting.

11. Date of next meeting:

Monday 14th December 2020 - Due to Coronavirus this meeting will be held via Zoom
Monday 18th January 2021 @ 7.30pm – Damerham Village Hall

Meeting was closed the meeting at 21.21pm

These are draft minutes until approved at the next meeting
Mandy Wilkinson – Damerham Parish Council Clerk
clerk@damerham.net