

DAMERHAM PARISH COUNCIL
on Monday 21st September 2020
Minutes of the Parish Council Meeting held in Damerham Village Hall

Councillors present: David Crane (Chairman) Cathy Godber Richard Major Phil Stephens Pete Doherty (arrived at 19.43pm)
Members of the public present: 21
Others present: Mandy Wilkinson (Clerk)

Public participation:
The following matters were raised: -

1) There was a discussion on Manor Farm’s planning application (20/10607), Cllr Crane gave an overview on the present situation and advised some possible outcomes depending on the NFDC Planning Authority decision. There was a public discussion on the concerns raised following noise complaints at Manor Farm, Cllr Crane read excerpts from emails received from Environmental Health regarding possible a noise management plan depending on the NFDC decision.
Following a request from residents present at the Parish Council, Cllr Crane will contact Edward Heron to ask him to facilitate either an actual or virtual meeting with a small group of residents and Claire Upton Brown (Head of NFDC Planning) in advance of any decision being made on the planning application- **Cllr Crane to contact Councillor Heron.**

2) A replacement Public Footpath sign was requested for the footpath commencing at the Church on Church lane. Cllr Crane to contact Hampshire Countryside Service. – **Update: Cllr Crane has contacted Hampshire Countryside Service; this has been added to their register and we await their reply.**

3) It was reported by a resident that the hedges along The Terrace in East End were very overgrown and need to be cut back – **Clerk to contact landowner.**

4) It was reported by a resident that Rockbourne Lane and Court Hill have pot holes where the tarmac is breaking, causing dangerous road conditions. Councillor Crane advised that part of Rockbourne Lane is out of the Damerham Parish boundary and into Rockbourne Parish boundary - **Clerk to contact Hampshire Highways and Rockbourne Parish Council Clerk.**

1. **20/21.185: Apologies and declaration of quorum**
Apologies from Cllr Ruth
2. **20/21.186: Declaration of pecuniary interests**
Nothing declared
3. **20/21.187: To approve minutes of the previous meeting held on 3rd August 2020 and the amended minutes from the Meeting held on the 20th July 2020:**
It was proposed and seconded for the minutes of this meeting to be signed by the Chairman as a true and accurate record: all in favour (5).
4. **20/21.188: To receive Officer Reports:**
 - i. Parish Footpaths Officer: Ros Jones sent her apologies, however Cllr Crane advised that Ros would like to thank you all the volunteer teams who have been clearing the Damerham footpaths.
 - ii. Parish Watercourses Officer: No officer in attendance.
 - iii. Parish Transport Representative: No officer appointed.
 - iv. Any other reports from meetings attended: No other meetings attended.

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5. 20/21.189: To consider planning applications:

5.1 To receive and comment on applications received:

- i. **NFDC 20/10763** – Stapleton House, Cranborne Road, Damerham, SP6 3JF
Description: Single-story extension – Earliest Decision date – 11th September 2020
**After discussion, Damerham Parish Council proposed and seconded (3) a recommendation of PAR1 to NFDC. PAR1 - We recommend Permission, for the reasons listed below, but would accept the decision reached by the District Council's Officers under their delegated powers:
Modest change to a large property
Would not affect the highway or neighbouring properties**

- i. **NFDC 20/10859** – 42 West Park Lane, Damerham, SP6 3HB
Description: Two-storey side extension – Earliest decision date - 11 September 2020
**After discussion, Damerham Parish Council, proposed and seconded (4), a recommendation of PAR1 to NFDC. PAR1 - We recommend Permission, for the reasons listed below, but would accept the decision reached by the District Council's officers under their delegated powers:
It is in keeping with similar modifications to houses in nearby proximity.**

- ii. **NFDC 20/10764** – 20 WEST PARK LANE, DAMERHAM SP6 3HB
Description: First floor rear extension; porch; bay window; car port – Earliest decision 4th September 2020
After discussion, Damerham Parish Council, proposed and seconded (4), a recommendation of PAR to NFDC. PAR3 - We recommend Permission.

- iii. **NFDC 20/10904** – 8 The Terrace, Damerham
Description: Pitched roof timber outbuilding – Earliest decision date 16th October 2020
**Following discussion, Damerham Parish Council, proposed and seconded (5), a recommendation of PAR3 to NFDC. PAR3 – We recommend Permission for the reasons listed below:
Wooden shed construction**

5.2 To Review decisions received from the NFDC Planning Authority:

- i. **NFDC 20/10730** – Bramley Wood, Lower Daggons Lane, South End, Damerham – Erect a detached triple garage.
No decision has been made as yet from NFDC – Time extension until October 2020

5.3 Other Planning Matters:

- i. **NFDC 20/10607** – Manor Farm, Cornpits Lane, Damerham – Use of land for seasonal camping for up to 75 days per year; retention of toilets and showers on a permanent basis.
No Decision from NFDC as yet (see Public participation)

5.4 Tree work applications:

- i. **CONS/20/0438** – Royal Cottage, Lower Daggons lane, South End, Damerham
Cupressus Leylandii x 1 Fell, Sycamore x 1 Reduce, Oak x1 Reduce – comment by 2nd October 2020
No Comments by Damerham Parish Council

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6. 20/21.190: Finance:

Financial Position: To review current balances and financial position

Business Account	Treasurers Account	Total
£8948.29	£6299.69	£15,247.98

Expenditure: Invoices received since the last meeting to be approved and cheques to be signed. To be approved - All in favour (5).

Cheque 867 - Mandy Wilkinson - Damerham Parish Clerk salary and expenses - £305.09

Cheque 869 –Turn Up for Fun (summer activities) - £290.00

Cheque 870 –Time2Display (Parish Pump printing) - £24.00

7. 20/21.191: Parish Council matters:

New Parish Councillors – To co-opt 3 new Parish Councillors:

Four candidates for the three vacancies on the Parish council were present at the meeting. The HALC process for co-opting new councillors was followed. Each of the candidates gave a 3 minute presentation about themselves and what they could bring to the Council if co-opted. The Chairman thanked them and asked them to leave the room whilst councillors proposed and seconded the candidates. Councillors then voted by show of hands for their preferred candidate. The three candidates with the highest number of votes were declared co-opted on to the Council. The Parish Council welcomes Kirsty Anderson, Phil Tandy and Douglas Connell.

Consider clerk increase in hours and SLCC Course

Damerham Parish Clerk (Mandy Wilkinson) has struggled to manage her workload on 20 paid hours per month, therefore it has been provisionally agreed to increase this to 25 paid hours per month. She is also due to enrol on a SLCC official clerk's training course which will lead to a professional qualification as a Parish Clerk. We have agreed to pay half the fees for this course which will be shared with her other Parish Council, Sandleheath. After discussion it was Resolved and agreed (5) for increase in hours and SLCC course.

8. 20/21.192: Community matters:

i. West Park Working Group:

Due to the Covid restrictions the West Park Working Group, haven't been able to get together as often as they would like too, however Cllr Godber has been completing the regular inspections of the Playtrail equipment.

The ROSPA report was reviewed by the Parish Council members, the wooden structures on the Playtrail are starting to rot, possible solutions were discussed by the members of the Parish Council, it was proposed and seconded (5) that an estimate for repair or replacement play equipment will be sourced, together with the possibility of locating a grant – **Clerk to investigate.**

ii. Turn up for Fun (TUFF) provided summer activities on the Meadow

iii. Think for Damerham – Cllr Crane read excerpts from the Think for Damerham leaflet, which will be added to the Parish Pump distribution for October 2020, there will be a reply slip on the leaflet if you are able to help in the community.

20/20.184: Environmental matters:

i. Parish Lengthsman:

Update on last Parish Lengthsman day 24th August and 7th September 2020 and suggestions for next visit on the 9th November 2020. Suggested tasks for the Lengthsman can be submitted to the clerk at clerk@damerham.net

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- ii. Proposal for ditch clearing in September 2020 for Court Hill, after discussion it was approved and seconded (5) for an estimate to be requested from Richard Burroughs. Funds have already been earmarked for this in the Parish Council's last budget. – **Update Cllr Crane has contacted Richard Burroughs, waiting for his reply**
- iii. New Fingerpost on Footpath 29 in response to a request from a resident – **Cllr Crane has contacted Hampshire Countryside service to request a fingerpost – will keep as an agenda item**
- iv. Following a request from a resident regarding the flooding in the village centre caused by the heavy rain, Cllr Crane has contacted Hampshire Highways – **Clerk to chase up**
- v. Ongoing monitoring of noise nuisance from Manor Farm (Jubilee Camping) by NFDC - please see public participation section above

The meeting closed at 8.55pm .

Date and time of next meetings:

Monday 16th November 2020 @ 7.30pm - Damerham Village Hall

Monday 19th October 2020 (if needed for planning applications)