

DAMERHAM PARISH COUNCIL

Minutes of the Parish Council meeting held in Damerham Village Hall

on Monday 16th March 2020

Councillors present:

David Crane (Chairman)

Cathy Godber

Pete Doherty

Mark Matthews

Glyn Ruth

Richard Burrough

Suzy Simmons

Phil Stephens

Members of the public present: 3

Others present:

Mandy Wilkinson (clerk)

Public participation:

The following matters were raised: -

A resident spoke about the demolition of the Old Barn, which was in a conservation area – **Clerk to contact NFDC Planning**

1. Apologies and declaration of quorum

20/01/160

Cllr Major sent apologies, and apologies assumed from Cllr Heron.

2. Declaration of pecuniary interests – Richard Burrough confirmed an interest in the proposed grip/pipe road works

3. To approve minutes of the previous meeting held on 20th January 2020

20/01/161

It was proposed and seconded for the minutes of this meeting to be signed by the Chairman as a true and accurate record: all in favour (8).

4. To receive Officer Reports:

20/01/162

- i. Parish Footpaths Officer: Not Present
Website www.rffs.org.uk. Email info@rffs.org.uk.
- ii. Parish Watercourses Officer: Not present
- iii. Parish Transport Representative: No one appointed
- iv. Any other reports from meetings attended: None attended

5. Matters arising from the minutes not covered elsewhere on the agenda

20/01/163

- i. Clear drainage channels down Court Hill and at South End, following discussion and approval at the Parish Council meeting it was unanimously approved (7) that Richard Burrough should quote to carry out this work and invoice the Parish Council
- ii. Potholes in Rockbourne Lane (ref 21443116): HCC Highways have programmed the works. Cllr Crane has chased HCC & white line indicators have now been highlighted.

6. To consider planning applications:

20/01/164

NFDC 20/10106 1 THE BUNGALOWS, HIGH STREET - Single storey rear extensions, front porch, bay window & roof windows – **The Parish Council recommend permission under option PAR3 to NFDC.** Seconded, all in favour (8)

7. To note: Tree works applications, Lawful Development applications, all decisions, enforcement investigations & appeals:

20/01/165

Decisions - Planning applications

- i. NFDC 19/11558 Meadow View, High Street - Replacement front & rear dormer windows & new side dormer window – Granted subject to conditions

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Tree applications & any decisions

NFDC CONS/20/0104 Nelsons Quarter, High Street – 1x Conifer Fell: raise no objections

Appeals

NFDC 19/10897 20 West Park Lane – First floor rear extension; porch; bay window; car port: appeal registered)

8. Finance

20/01/166

- i. Approval of payments for February & March 2020. The clerk had circulated all payment details to all members. All in favour (8).

847 N Mackenzie – February salary & expenses £76.39

20/01/167

- ii. Approval of bank reconciliation: Cllr Stephens had checked the 11/11/19 - 14/01/20 but not able to carry out the 14/01/20 – 16/03/20 bank reconciliation, due to change in bank authorisation for new clerk, it will be done for the next meeting.

20/01/168

9. Parish Council matters:

20/01/169

Proposal to join Speed Monitoring Devices proposal with local Parish Councils (circ.08Oct). The clerk has chased Martin PC for a response but not received any to date.

Suggested Parish Projects for 2020.

Digitising the Village Archives: Cllr Doherty suggested a way forward would be to find a volunteer who wishes to create and build a website. It was suggested it would be wonderful if this could be tied in with the 25th anniversary of the village hall on 1 June 2021. Cllr Crane has advertised in the Parish Pump and emailed Wiltshire College in Salisbury for any interest in the project but unfortunately no interest/response.

Update on Community Funded Initiative project. Cllr Crane advised some of the works are still to be completed (mainly white lining). Update: Works still not completed & invoices have not received

Review and approve Risk Assessment before 31st March 2020: Clerk forwarded risk assessment to all councillors prior to meeting and it was seconded (8) at the meeting that the risk assessment is all in order.

Approve internal audit date and auditor: Approved and Resolved - Audit date will be the 19th May 2020 and auditor will be Eleanor Green.

10. Community matters:

20/01/170

- i. Community SpeedWatch update. Cllr Crane advised 3 sites in Damerham are fully approved, and it is hoped the group will reconvene when the weather is better in the spring.
- ii. Spring Parish Litter Pick. Saturday 28th and Sunday 29th March - Spring Parish Litter Pick – equipment from NFDC is arranged, advertised on website and notice board. Coronavirus information sheet for litter pick is displayed on notice board and website. – **Update Litter Pick now cancelled due to Coronavirus**
- iii. VE Day celebrations. It was discussed, proposed and seconded (8) that the Beacon should be lit for the VE celebrations along with the church bells to be rung. Clerk to contact Lengthsman to clear the ground around Beacon in preparation, Cllr Crane to contact church.
- iv. Update on red telephone kiosk. The clerk had received a response from BT advising NFDC would be consulting on this kiosk. The clerk had emailed NFDC on 04/12/19 but no response had been received. Update: clerk has chased NFDC & BT still no reply. **Clerk to chase NFDC.**

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v. Park Meadow Working Group.

- Maintenance actions: remove Hemlock in the river, treat Ash die-back, remove Himalayan Balsam – Possible Lengthsman tasks.
- Receipt of regular inspections of the Playtrail equipment. Cllr Godber handed her recent inspections to the clerk.
- ROSPA inspection of play park equipment will take place in May – Clerk will confirm date when known.

11. Environmental matters:

20/01/171

Parish Lengthsman:

Last Parish Lengthsman visit – 6th March 2020 – completed tasks:

- i. Clear the ditches at the junction of West Park Lane and Little Mill Lane
- ii. Cut back brambles along the river bank on the left on the meadow
- iii. Dig out ditch just past Greenfields towards South End (attempted this task, but limited due to equipment)

Next Parish Lengthsman visit – 4th May 2020 – Suggested tasks:

- i. Clear / tidy ground around Beacon

Villagers are reminded to contact clerk with possible Lengthsman tasks – clerk@damerham.co.uk or 0775 4574037

Consultation Papers or Events (to approve responses or agree attendees as appropriate)

20/01/172

12. Correspondence – none

13. Other matters considered urgent by the Chairman or raised with him by councillors in advance:

20/01/170

- i. Coronavirus

Following the Parish Council's in-depth discussion regarding the present situation of the Coronavirus, it was agreed that a Support Network needed to be set up for those in Damerham who are self-isolating and in need during the current Coronavirus emergency. The needs can be for shopping, collecting urgent supplies, posting or a friendly chat on the phone. – Councillor Crane is to produce a leaflet informing residents of the helpline and the network of volunteers. This will be printed by the company who print the Parish Pump and it will be distributed via the volunteers who distribute the Parish Pump.

Chairman closed the meeting at 8.51pm.

Date and time of next meetings:

Monday 20th April 2020: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 18th May 2020: Damerham Village Hall - Annual Parish Assembly followed by Annual Meeting