

**DAMERHAM PARISH COUNCIL**  
**Minutes of the Parish Council meeting held in Damerham Village Hall**  
**on Monday 20<sup>th</sup> January 2020**

**Councillors present:**

David Crane (Chairman)	Cathy Godber	Pete Doherty
Richard Major	Mark Matthews	Glyn Ruth
Suzy Simmons	Phil Stephens	Richard Burrough

**Members of the public present: 3**

**Others present:**

Natasha Mackenzie (retiring Clerk)      Mandy Wilkinson (new clerk)

**Public participation:**

The following matters were raised:-

A resident has written to Martin PC about the site for the grit bin on the Martin Road, which was recently decided as an inappropriate site by HCC Highways.

**1. Apologies and declaration of quorum**

20/01/138

Cllr Doherty will arrive late, and apologies assumed from Cllr Heron.

**2. Declaration of pecuniary interests - none**

**3. To approve minutes of the previous meeting held on 16<sup>th</sup> September 2019**

20/01/139

It was proposed and seconded for the minutes of this meeting to be signed by the Chairman as a true and accurate record: all in favour (8). **Action: clerk to update the website.**

**4. To receive Officer Reports:**

20/01/140

- i. Parish Footpaths Officer: Ros Jones reported as follows.

State of the paths: Muddy! All are passable as far as I am aware. Please may I remind walkers not to stray on to private land, and to keep dogs on the path with them.

Problems: the missing finger-post at Mill End (FP 8 from South View to Royal Cottage) has been reported and logged.

The R&FFS: if you enjoy walking and are interested in trying new routes, or in helping in the upkeep of footpaths in company with other enthusiasts, please consider joining the Ringwood & Fordingbridge Footpath Society. Members have a programme of weekly or twice-weekly walks with a leader, and evening meetings at Greyfriars every month or so during the winter. Website [www.rffs.org.uk](http://www.rffs.org.uk). Email [info@rffs.org.uk](mailto:info@rffs.org.uk). Happy walking!

- ii. Parish Watercourses Officer: Spinney was unable to attend, but had raised concerns regarding the flooding on the roads. Specific areas were discussed (Mill End, Court Hill, South End to Lower Daggons) and the **clerk is going to request a meeting with HCC Highways to discuss grip maintenance.**

*Cllr Doherty arrived at 7.50pm.*

- iii. Parish Transport Representative: flooding on the roads was mentioned.

- iv. Any other reports from meetings attended: The Village Hall committee were in support of using the hall as an emergency site.

**5. Matters arising from the minutes not covered elsewhere on the agenda**

20/01/141

Standing water at Mill End (ref 21424801): HCC Highways had advised the pipe down/under the track are on private land, and the responsibility of local residents.

Potholes in Rockbourne Lane (ref 21443116): HCC Highways have programmed the works, should be within the next two months.

**6. To consider planning applications:**

20/01/142

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- i. NFDC 19/11558 Meadow View, High Street - Replacement front & rear dormer windows & new side dormer window. It was discussed and agreed for **the Parish Council to hand it back to NFDC under option PAR5**. Seconded, all in favour (9).

**7. To note: Tree works applications, Lawful Development applications, all decisions, enforcement investigations & appeals:**

20/01/143

**Decisions - Planning applications**

NFDC 19/11305 Bramley Wood, Lower Daggons Lane – Detached timber framed garage & log store: refused

**Tree applications & any decisions**

NFDC CONS/19/0683 Rhodes Cottage, High Street – various tree works

NFDC CONS/19/0582 Pound Cottage, High Street, North End - Acacia x 1 Reduce: raise no objections

NFDC CONS/19/0 Pound Cottage, High Street, North End - Acacia x 1 Reduce: raise no objections

NFDC CONS/19/0623 Church View, Mill End - granted

**Appeals**

NFDC 19/10897 20 West Park Lane – First floor rear extension; porch; bay window; car port: appeal registered)

**8. Finance**

20/01/144

- i. Approval of payments for December & January 2020. The clerk had circulated all payment details to all members. All in favour (9).

844	The Friends of Western Downlands School-recycling hub shed	282.99
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845	N Mackenzie-Jan salary & expenses	298.43
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846	HMRC-Oct to Jan tax deductions	136.20
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trf	move budgeted £250 to Tech savings	250.00
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trf	move unawarded grant of £150 to reserve account	150.00
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20/01/145

- ii. Approval of bank reconciliation: Cllr Stephens had checked the 07/09/19-10/11/19 but not been able to carry out the 11/11/19-14/01/20 bank reconciliation, it will be done for the next meeting.

20/01/146

- iii. Approval of proposed precept request for 2020/21. The clerk had circulated the proposed precept to all, with her recommendation for a 5% increase. This was discussed and all agreed to increase the precept request to £9,647. All in favour (9).

**9. Parish Council matters:**

20/01/147

- i. Proposal to join Speed Monitoring Devices proposal with local Parish Councils (circ.08Oct). The clerk has chased Martin PC for a response but not received any to date. More detailed information is needed on costs.

20/01/148

- ii. Suggested Parish Projects for 2020.

Cllr Simmons mentioned she had attended a meeting about a tree planting project in Ringwood & Fordingbridge. It was noted that Dave Burrough is in the process of creating a beech tree path and an orchard which will be for use of the village in due course, and wishes to involve the local school.

Digitising the Village Archives: Cllr Doherty suggested a way forward would be to find a volunteer who wishes to create and build a website. **Article to go in the March Pump**. It was suggested it would be wonderful if this could be tied in with the 25<sup>th</sup> anniversary of the village hall on 1 June 2021.

West Park Meadow Playtrail: £925 has been set aside in the 2020/21 budget for replacing/updating equipment on the Playtrail. The clerk advised the Co-op Local Causes scheme opens for application in Spring 2020. **Clerk to diarise.**

20/01/149

Chairman

16<sup>th</sup> March 2020

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- iii. Update on Community Funded Initiative project. Cllr Crane advised some of the works are still to be completed (mainly white lining).

**10. Community matters:**

20/01/150

- i. Community SpeedWatch update. Cllr Crane advised 3 sites in Damerham are fully approved, and it is hoped the group will reconvene when the weather is better in the spring.

20/01/151

- ii. Spring Parish Litter Pick. A date of Saturday 28<sup>th</sup> and Sunday 29<sup>th</sup> March was agreed for the spring litter pick. **Clerk to arrange for loan of equipment from NFDC, create a poster, create a map for the areas to pick. Cllr Simmons will encourage advertisement within the school.**

20/01/152

- iii. Update on red telephone kiosk. The clerk had received a response from BT advising NFDC would be consulting on this kiosk. The clerk had emailed NFDC on 04/12/19 but no response had been received. **Clerk to chase NFDC.**

20/01/153

- iv. West Park Meadow Working Group.
- Programme of activities for 2020. The group have decided a programme for this year:-  
Planting session Sat 18 April  
Crafty Night Out Fri 5 June  
Storytelling event Fri 3 July  
TUFF every Wednesday afternoon during the school holidays  
Wild Night Out Fri 28 August
  - Maintenance actions: remove Hemlock in the river, treat Ash die-back, remove Himalayan Balsam.
  - Receipt of regular inspections of the Playtrail equipment. Cllr Godber will pass her recent inspections to the clerk in due course.

**11. Environmental matters:**

20/01/154

- i. Review of the Parish Lengthsman Scheme for 2020. The clerk advised a schedule for 2020 dates had been received, however it was noted the Lengthsman had not been seen in the parish earlier in the month on the date he was due. **Clerk to contact FTC.** There was discussion regarding whether the Lengthsman can continue working in the parish given the recent safety limitations. There are two unallocated dates – clerk to request the end of March date for West Park Meadow maintenance. **Clerk to do.**

20/01/155

- ii. Road closure – Martin Road 13 January 2020 for one week. The date has been changed to the week of Mon 17 Feb for maximum of 5 days

**12. Consultation Papers or Events (to approve responses or agree attendees as appropriate)**

20/01/156

- i. Electoral Review of ward boundaries for New Forest – reduce from 60 to 48 District Councillors. This was discussed and it was agreed to encourage individuals' responses, and not respond as a parish council. Deadline 2 March 2020 - <https://www.lgbce.org.uk/all-reviews/south-east/hampshire/new-forest>

20/01/157

- ii. Hampshire County Council consultation on proposed changes to Hampshire's Library Service. This will be in the February Parish Pump to encourage individuals' responses, and not respond as a parish council. Deadline 18 March 2020 - <https://www.hants.gov.uk/aboutthecouncil/haveyoursay/consultations/library-consultation>

20/01/158

The clerk had circulated to all details of NFDC's Waste Survey and it was agreed to encourage individuals' responses. Deadline is 14 February 2020. - [www.newforest.gov.uk/wastesurvey](http://www.newforest.gov.uk/wastesurvey)

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**13. Correspondence – none**

**14. Other matters considered urgent by the Chairman or raised with him by councillors in advance**  
20/01/159

Cllr Ruth had been asked by a resident about the floodlight at the school by the recycling centre: it is on all night and is very bright. It was discussed and apparently it is not a new feature, it has been there some time

*The meeting closed at 9.10pm.*

**Date and time of next meetings:**

Monday 17<sup>th</sup> February 2020: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 16<sup>th</sup> March 2020: Damerham Village Hall @ 7.30pm