

DAMERHAM PARISH COUNCIL
Minutes of the Parish Council meeting held in Damerham Village Hall
on Monday 18th November 2019

Councillors present:

David Crane (Chairman)
Richard Major
Suzy Simmons

Cathy Godber
Mark Matthews

Pete Doherty
Glyn Ruth

Members of the public present: 3

Others present:

Natasha Mackenzie (Clerk)

Public participation:

The following matters were raised:-

Concerns regarding water drainage if the lengthsman is unable to attend to grips. Cllr Crane suggested addressing this under the agenda item 12.i. Parish Lengthsman.

The wooden sign 'To the Church' will be replaced by the parochial church council in time.

1. Apologies and declaration of quorum

19/11/117

Cllr Stephens had given his apologies, and apologies assumed from Cllr Heron.

2. Declaration of pecuniary interests

19/11/118

Cllr Ruth advised a tree application for his own property is listed under agenda item 8, however recommendations are not submitted for tree applications.

3. To approve minutes of the previous meeting held on 16th September 2019

19/11/119

It was proposed and seconded for the minutes of this meeting to be signed by the Chairman as a true and accurate record: all in favour (7). **Action: clerk to update the website.**

4. To receive Officer Reports:

19/11/120

- i. Parish Footpaths Officer: Ros Jones reported as follows.

State of the paths: after the extremely wet weather of the last few weeks it is not surprising that some of the footpaths are very muddy, but as far as I know all are passable.

Since the last meeting Mr Wallis from Down Farm rang to tell me that footpath 20 from Allenford Pond up towards Knoll Down was about to be cleared. I have been up the path since then and a splendid job was done. Thank you to all concerned.

At the last meeting I was told of a missing finger post at Mill End which should point up footpath 8 towards South View. I must apologise to the Council as I went to check the path, then forgot about it. I will follow it up before the next meeting.

- ii. Parish Watercourses Officer: no officer in attendance.

- iii. Parish Transport Representative: no officer appointed.

- iv. Any other reports from meetings attended: a summary of the Western Downlands Parish Liaison meeting of 30/09/19 will be discussed under agenda item 10.i.

5. To consider co-option of a new councillor

19/11/121

Richard Burroughs was present as he is interested in joining as a parish councillor. He briefed the members on his background and his wish to get involved with his community. Cllr Godber proposed to co-opt Mr Burroughs, seconded by Cllr Doherty. All in favour (7). Cllr Burroughs was welcomed on board!

6. Matters arising from the minutes not covered elsewhere on the agenda

19/11/122

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Standing water at Mill End (ref 21424801): HCC Highways had advised the pipe down/under the track are on private land even though it was unblocked in the summer. **Action: clerk to request a site meeting with Liam Houghton & Cllr Crane.**

Potholes in Rockbourne Lane (ref 21443116): HCC Highways assessed and decided no immediate work was required to the area, however standard remedial work will be carried out including some priority work to repair some depressions. **Action: clerk to request a site meeting with Liam Houghton & Cllr Crane.**

Dragon's teeth at Mill End (ref 21377867): this is on HCC Highways' schedule of works, however not deemed a priority.

19/11/123 – Cllr Crane mentioned to all as per the clerk's email to all members, she has made the difficult decision to resign, giving three months' notice. She will work hard to find a suitable replacement, which will hopefully be in place by the 20th January meeting.

7. To consider planning applications:

19/11/124

- i. NFDC 19/11305 Bramley Wood, Lower Daggons Lane, South End - Detached timber framed garage & log store. The application had only been recently received and there was no Planning Officer's Briefing Note. Some of the members had reviewed the application, however others had difficulty downloading it from the planning portal. It was discussed and agreed for **the Parish Council to hand it back to NFDC under option PAR5**. Seconded, all in favour (8).

8. To note: Tree works applications, Lawful Development applications, all decisions, enforcement investigations & appeals:

19/11/125

Cllr Crane advised he attended the NFDC Development Control Committee meeting to support 20 West Park Lane's application, however it was refused with a vote of 10 to 6.

Ringwood & Fordingbridge Skip Hire appeal: the decision to allow 234 vehicle movements per week has been made by the Inspector.

Decisions - Planning applications

NFDC 19/10788 & 10789 Pound cottage, High Street, North End – single storey side extension: granted stc

NFDC 19/11077 Huckle Cottage, Lower Daggons Lane, Lower Daggons - Two-storey side extension; single-storey rear extension; demolish existing side extensions: Granted Subject to Conditions

Tree applications & any decisions

NFDC CONS/19/0550 Crossways, High Street – fell: raise no objections

NFDC CONS/19/0582 Pound Cottage, High Street, North End - Acacia x 1 Reduce

NFDC CONS/19/0602 Pixie Cottage, High Street, North End - T1 4M clearance from building and remove hanging branch, major deadwood T2 Reduce canopy by 2M remove deadwood T3 Reduce lateral spread by 2-3M remove deadwood T4 Sever Ivy to 2M above ground level

NFDC CONS/19/0623 Church View, Mill End - Holly x 3 Reduce by 4 metres (Top out dropping height to 6 metres) including trimming back the long reaching branches to maintain shape and for (reason for work: grown to 10 metres tall and have grown to encompass a telecoms cable and create significant shading to the family dwelling at Rectory)

9. Finance

19/11/126

- i. Approval of payments for October & November. The clerk had circulated all payment details to all members. All in favour (8).

831	Turn Up For Fun-events for 2019	702.40
832	Time2Display Ltd-Oct & Nov printing & recycling leaflet	66.00
833	N Mackenzie-Remembrance Day poppy wreath	17.00
834	N Mackenzie-Oct salary & expenses	214.92
835	N Mackenzie-Nov salary & expenses	248.99
836	H M Revenue & Customs-tax withheld from clerk	95.60
837	N Mackenzie-annual home office fee	104.00

Chairman

20th January 2020

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838 D Crane-travel expenses 46.30

The following direct debit will be taken on 23/11/19

DD ICO-Data Protection fee renewal 35.00

19/11/127

- ii. Approval of bank reconciliation: Cllr Stephens had not been able to carry out the bank reconciliation, it will be done for the next meeting.

19/11/128

- iii. Half year budget report. The clerk had circulated the half year budget report, including estimated figures up to 31 March 2020, details of the funds held in the reserves bank account and current earmarked reserves (Community Funded Infrastructure including Lower Daggons, and West Park Meadow events for 2020).

10. Parish Council matters:

19/11/129

- i. Proposal to join Speed Monitoring Devices proposal with local Parish Councils (circ.08Oct). At this meeting, Martin Parish Council proposed for a cluster of councils to join together to help reduce speeding within the rural parishes of Martin, Damerham, Sandleheath, Whitsbury & Rockbourne. Some costs have been detailed, however it was discussed at length and councillors would like more information regarding what the cost of each deployment of the device costs, who can move it, . Community SpeedWatch was mentioned, and thought this might be a more cost-effective option. The group is awaiting confirmation of additional sites from the police co-ordinator. **Action: clerk to obtain more information from Martin PC, and chase up Angela Johnson regarding Community SpeedWatch.**

19/11/130

- ii. Update on Parish Projects.
Village Recycling Centre: Cllr Crane thanked Cllr Simmons for all her hard work in organising and delivering this project with the school. Cllr Simmons advised the facility is being used, by the community as well as by the families of the school.
Action: Cllr Crane asked members to consider what projects the Council can focus on for 2020, as the recycling centre and local walks leaflets have been successes of 2019.
Digitising the parish archives: not discussed.

19/11/131

- iii. Update on Community Funded Initiative project. Cllr Crane advised some of the works and the clerk has forwarded details to Cllr Heron.

11. Community matters:

19/11/132

- i. Community SpeedWatch meeting update. Phil Tansy the co-ordinator has advised he is waiting for additional sites to be approved by the police's Angela Johnson. **Actin: clerk to chase.**

19/11/133

- ii. Report on the Parish Litter Pick. Unfortunately, the Saturday was a very wet and windy day, so no picking was carried out. Some residents turned out on the Sunday, and less litter was collected than usual. **Action: the spring litter pick should include a map of the parish detailing what areas to pick, and be scheduled out of school holidays and near the beginning of the month.**

19/11/134

- iii. Discuss the red telephone kiosk. A resident had contacted the clerk advising the phone box was to be removed and could it be adopted by the Council. Clerk has been advised by BT it is under consultation, and NFDC are co-ordinating it. 45 calls have been made form the call box in the last 12 months, and concerns were noted as poor mobile signal in the village and being sited near the defibrillator. **Action: clerk to contact NFDC and add to agenda for 20 January 2020.**

19/11/135

- iv. West Park Meadow Working Group.

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- Final summary on the summer activities. The Stargazing event organised by Cranborne Chase AONB was very well attended and enjoyed, however it was noted it was very difficult to see where to go on the community meadow. The next working group meeting will be in mid-January to look forward to events for 2020.
- Consider creating a fund for replacing equipment. Clerk suggested including earmarking of reserves each year to create a fund to replace any play equipment. Adult exercise equipment was suggested as a potential addition. **Actions: clerk to include in 2020/21 budget, and research Co-op & Tesco Bags of Help funding.**
- Receipt of regular inspections of the Playtrail equipment. Cllr Godber passed the clerk her recent inspections. Some of the blocks on the seat may need replacing.

12. Environmental matters:

19/11/136

- i. Review of the Parish Lengthsman Scheme for 2020. The clerk advised Cllr Heron had advised there is likely to be a matched funding requirement from all participating parishes for the Lengthsman going forward. No dates have been issued for 2020 yet. **Action: clerk to contact Fordingbridge Town Council to find out if it is continuing and under what parameters.**

19/11/137

Cllr Simmons had suggested discussing a community emergency plan, following recent floods in the north of the country. It was considered creation of a calling tree in case of emergency, in order to help older and more vulnerable members of the community. **Action: Cllrs Crane and Godber to raise at the Village Hall committee meeting, asking if the village hall could be used as a central emergency centre should the need arise.**

13. Consultation Papers or Events (to approve responses or agree attendees as appropriate) – none

14. Correspondence – none

15. Other matters considered urgent by the Chairman or raised with him by councillors in advance – none

The meeting closed at 9.12pm.

Date and time of next meetings:

Monday 16th December 2019: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 20th January 2020: Damerham Village Hall @ 7.30pm