

DAMERHAM PARISH COUNCIL
Minutes of the Parish Council's Annual Meeting held in Damerham Village Hall
on Monday 15th July 2019

Councillors present:			
David Crane (Chairman)	Cathy Godber	Richard Major	
Mark Matthews	Glyn Ruth	Suzy Simmons	Phil Stephens
Members of the public present: 5			
Others present:			
Cllr Edward Heron	Natasha Mackenzie (Clerk)		

Public participation:

The following matters were raised:-

Update on installation of a grit bin just over the border in Martin;

A broken sign on Browns Lane is to be reported on Hantsweb (*reported post-meeting ref: 21443814*); the bad state of the wooden 'To the Church' sign on the junction of Court Hill and Church Lane was discussed and agreed for the Churchwarden to raise at the next PCC meeting (as it is not a HCC sign); issues with heavy traffic during the Jubilee Camping event the previous weekend.

1. Apologies and declaration of quorum

19/07/76

Apologies were received from Ros Jones, and assumed from Cllr Doherty.

2. Declaration of pecuniary interests - none

3. To approve minutes of the previous meeting held on 20th May 2019

19/07/77

It was agreed the minutes of this meeting could be signed by the Chairman as a true and accurate record: all in favour (7). **Action: clerk to update the website.**

4. To receive Officer Reports:

- i. Parish Footpaths Officer: no report.
- ii. Parish Watercourses Officer: no report.
- iii. Parish Transport Representative: no report.
- iv. Any other reports from meetings attended: no other meetings attended.

5. Matters arising from the minutes not covered elsewhere on the agenda

19/07/78

The issues with the recent surface dressing to the roads in Damerham was discussed, and Cllr Heron explained the process of the repair, advising the bitumen is actually to fill cracks on the road and the grit enables driving on it. Potholes are not usually repaired before surface dressing. Cllr Heron requested for examples of the worst 2 cases to be photographed and sent to him so he is able to follow this up. **Cllrs Crane and Stephens agreed to do this.**

The chairman brought forward the following agenda item:

7.i. Jubilee Camping, Browns Lane – update on site

19/07/79

Attending residents raised concerns regarding the creation of the access track to Cornpitts Lane – does it require planning permission? The owners have confirmed that it is not going to be an entrance but has been created to minimise disturbance to other residents. Cllr Heron updated attendees on the current situation: Natural England's opinion is there is likely to be an adverse effect on the habitat, which mean the 28-day rule of camping activities does not apply. The owners have been advised that planning permission will be required, which can then be carefully conditioned to regulate the activities on the site. It would not be expedient for an enforcement stop notice to be issued, so 12 September event would be able to go ahead.

It was noted by several who had attended that the event the previous weekend was a well organised family event. The use of a one-way system for traffic for 12 September was discussed, and it was suggested for a special meeting to be arranged to discuss this with the owners.

6. To consider planning applications:

Chairman

16th September 2019

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19/07/80

- i. NFDC 19/10691 Ohio, North End - conservatory. This was discussed and supported by the councillors. The Parish Council recommend permission under option PAR1 with delegated powers to NFDC. Seconded, all in favour (7).

19/07/81

- ii. NFDC 19/10788 & 10789 Pound Cottage, High Street, North End – single storey side extension (Application for Listed Building Consent). This was discussed and supported by the councillors. The Parish Council recommend permission under option PAR1 with delegated powers to NFDC. Seconded, all in favour (7).

8. Finance

19/07/82

- i. Approval of payments for June and July. The clerk had circulated all payment details to all members. All in favour (7).

812	Zurich Municipal-Annual Insurance renewal	519.39
813	Damerham Village Hall-annual grant	250.00
814	St George's Church-annual grant	500.00
815	The Friends of Western Downland School-annual grant	400.00
816	Victim Support-annual grant	100.00
817	Playsafety Ltd-annual inspection (Playtrail)	94.80
818	Viking Payments-stationery	68.48
819	Time2Display Ltd-P Pump July	24.00
820	MJ Parker-scalpings for FP49	144.00
821	N Mackenzie-June salary & expenses	202.56
822	N Mackenzie-July salary & expenses	270.55
823	N Mackenzie-website fee refund	35.96
824	H M Revenue & Customs-tax withheld from clerk	94.40

19/07/83

- ii. Approval of bank reconciliation – 13/05/19 to 06/07/19. Cllr Stephens confirmed he has checked the bank reconciliation.

9. Parish Council matters:

19/07/84

- i. Update on Parish Projects.

Footpath leaflets: the leaflets have printed.

Village Recycling Centre: Cllr Simmons had emailed all councillors with her progress on this project. The pupils at western Downland School are very enthusiastic and happy to house the recycling centre and monitor/redistribute the donations. The recycling centre will be sited so it is available to all villagers.

Cllr Simmons requested funding of around £200 to enable equipment to be purchased and sited at the school ready for September. **Cllr Major proposed to fund £250. Seconded, all in favour (7).**

Full details of what can be recycled will be in the September Parish Pump and on the website.

Cllr Heron suggested recycling aluminium food trays would be welcomed.

Digitising the parish archives: not discussed as Cllr Doherty not present.

19/07/85

- ii. Update on Community Funded Initiative project. Cllr Crane advised a road closure will be required for the works at the exit from the footpath by Green Close. It is hoped it will be fast-tracked and happen in 2-3 weeks. The white lining is hoped to be completed by September.

19/07/86

The danger of speeding vehicles and cyclists was discussed on the bend at the bottom of Court Hill. Potential for signage was discussed, and planting to raise awareness of the village community.

19/07/87

- iii. GIS ParishMap scheme: the clerk recommended not to start this subscription at present. She will monitor times it would have been useful and **diarise for March 2020.**

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- iv. Western Downland Parish Liaison meeting: no response received from the Martin parish clerk with the meeting date.

10. Community matters:

19/07/88

- i. Community SpeedWatch meeting update. The training session was carried out in June, and paperwork signed. Phil Tandy is the local co-ordinator if you are interested in joining the group.

19/07/89

- ii. West Park Meadow Working Group.

- Receive and consider action on RoSPA Inspection report (circ.24Jun): the report was discussed, and agreed some maintenance needs to be urgently carried out - Cllr Crane to arrange a contractor.

It was noted money needs to be ring-fenced to consider replacing the old wooden structures. **Clerk to add to agenda for 16 September.**

A wild flower area is being created by Robin Robbins.

Cllr Heron advised he welcomed a grant request from the council to help fund the regular summer holiday TUFF events and the Wild Night event at West Park Meadow. **Clerk to complete request form.**

Future events are TUFF on Wednesdays running from 31 July 1.30-3.30pm, Wild Night 30 August with bonfire and bat walk from 6pm, and Cranborne Chase Stargazing event Sunday 7 October 7-9pm.

- iii. Receipt of regular inspections of the Playtrail equipment. Cllr Godber passed the clerk her recent inspections

11. Environmental matters:

19/07/90

- iv. Suggested tasks for next Parish Lengthsman visit Monday 29th July. Proposed tasks were noted as some maintenance at West Park Meadow, continued cutting and clearing vegetation around signs throughout the village.

12. Consultation Papers or Events (to approve responses or agree attendees as appropriate)

19/07/91

A late consultation had been received regarding the 5 year review of Polling District and Places. It was agreed for the **clerk to review** and consider if a response was necessary.

13. Correspondence

19/07/92 - Wiltshire Wildcat cycling sportive Sunday 4 August – all participants will cycle through the village, which will cause lots of disturbance throughout the whole day.

19/07/93 – potholes were reported on Rockbourne Lane both within the Damerham Parish boundary and further down the Lane in Rockbourne Parish. These potholes are all along the Lane and quite severe and require attention – **clerk to report on Hantsweb** (*reported post meeting: ref 21443116*).

19/07/94 – the clerk has received communication from SSAFA the Armed Forces charity relating to the planning of VE Day 75 Celebrations 8-10 May 2020. **Clerk to circulate to all and add to the agenda for 16 September.**

14. Other matters considered urgent by the Chairman or raised with him by councillors in advance - none

The meeting closed at 9.30pm.

Date and time of next meetings:

Monday 5th August 2019: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 16th September 2019: Damerham Village Hall @ 7.30pm