

**DAMERHAM PARISH COUNCIL**  
**Minutes of the Parish Council meeting held in Damerham Village Hall**  
**on Monday 21<sup>st</sup> January 2019**

**Councillors present:**

David Crane (Chairman)	Cathy Godber	Pete Doherty
Mark Matthews	Glyn Ruth	
Suzy Simmons	Phil Stephens	

**Members of the public present:**

**Others present:**

Natasha Mackenzie (Clerk)

**Public participation:** (3 in attendance)

A resident raised queries on the following signs:

Pound Lane – there is no direction to Martin;

High Street – the warning triangle sign for children is the wrong side of the lamp post;

There is still a ‘woodland for sale’ sign at Court Wood.

**Clerk to investigate.**

It was noted the Church are considering replacing the stolen lead roof with other materials.

**1. Apologies and declaration of quorum**

19/01/01

Apologies were received from Cllr Major.

**2. Declaration of business and pecuniary interests:**

19/01/02

Cllr Godber declared a non-pecuniary interest in St George’s Church roof repairs.

**3. To approve minutes of the previous meeting held on 19th November 2018**

19/01/03

It was agreed the minutes of this meeting could be signed by the Chairman as a true and accurate record: all in favour (8). **Action: clerk to update the website.**

**4. To receive Officer Reports:**

19/01/04

i. Parish Footpaths Officer: Ros Jones’s report as follows.

I was asked to suggest paths for HCC’s cutting regime in the summer. I chose the following because they are parts of circular walks near the village.

FP17 – from Littlemill Lane straight along to Knoll Farm Drive (turn right, up to Knoll Farm-right again along the hill top, right down the beech avenue and left at the bottom back to Littlemill Lane).

FP7 – from Mill End across to the Common (then turn left; before the gate to the fisheries turn left; FP49 across the river, then right at the field margin) then:

FP4 – after 50m or so turn left on the path up the middle of the large field, then:

BW

6 – turn left on the track to Hill Farm (and thence back to Mill End).

Bw28 – from the junction with Boulsbury Lane along to the pig unit; one of the only two bridleways in Damerham!

Problems: at the end of November a tree came down across the recently refurbished FP49. I telephone the landowner who removed the obstruction promptly: my thanks to him.

Another tree has come down across a field gateway including access to FP19 in Browns Lane. When I rang the farm secretary at Boveridge she told me it had been left as a deterrent to unwelcome visitors but that access for walkers would be restored.

Cllr Crane advised that there was a tree down across the bridleway from Hill Farm to Sandleheath near to the Sandleheath end by the pylons.

**It was proposed to put forward Ros’ suggestions for the priority cutting lists for 2019. All in favour (8).**

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19/01/05

- ii. Parish Watercourses Officer: Spinney Adlem recommended focusing the lengths man's work on the drainage around the centre of the village and in particular down Court Hill. He reported there have been issues with the installation of fibre cables by the contractor down the road from Lower Daggons to Lops Hill. These have been placed in the ditch alongside the road which may lead to future problems with flooding on the roadway.

19/01/06

- iii. Parish Transport Representative – still to be appointed: Cllr Crane reported recent road closures in the village by Hampshire Highways were not notified in advance. They have led to traffic problems on the roads in question. Cllr Crane has been advised that the road repairs which appear unfinished and of poor quality in places will be covered by a new top dressing to be carried out possibly in March.

19/01/07

- iv. Any other reports from meetings attended: Cllr Doherty advised the Western Downlands Parish Liaison meeting on 7 January was very positive and a great forum for sharing concerns on local issues. Martin Parish Council will host the next meeting in July 2019. There is an Action for Alderholt meeting – Alderholt Chapel 7.30pm Tuesday 22 January: Cllr Ruth will attend and report back.

**5. Matters arising from the minutes not covered elsewhere on the agenda**

19/01/08

Lower Daggons speeding issue. Cllr Crane advised he had met with HCC Highways and shared the traffic flow data. Joe Folland had proposed road narrows signage and SLOW on the road at either end of the village, indicative cost of £900. **Cllr Doherty proposed to accept this fee, seconded by Cllr Matthews. All in favour (8).**

Issue of school traffic and insufficient parking. Suggestions have been put forward to the School governors. **Cllr Simmons to chase.**

The Beacon refurbishment is being carried out by James Engineering at a cost of approx. £480.

Cllr Crane reported the dragon's teeth installation on the verge near the school by HCC Highways is scheduled for the new financial year, i.e. after 1 April 2019.

**6. Finance**

19/01/09

- i. Approval of payments for December/January. The clerk had circulated all payment details to all members. All in favour (8).

783	Grant-Damerham Sportsfield	500.00
784	N Mackenzie-website fee refund	35.96
785	Time2Display Ltd-Dec Parish Pump printing	24.00
786	SLCC-annual membership (1/3 of £156)	52.00
DD	Data Protection fee-annual direct debit	35.00
787	N Mackenzie-Dec salary & expenses	279.75
	Internal Transfer to BUS Instant re: CIL	22.51
789	N Mackenzie-new noticeboard keys	7.50
790	NFDC West Park Meadow grass cutting (2018)	1,267.20
791	N Mackenzie-Jan salary & expenses	303.24

**Clerk was tasked to obtain a quote from NFDC for grass cutting for 2019.**

19/01/10

- ii. Approval of bank reconciliation – 11/09/18 to 14/01/19. Cllr Stephens confirmed he is happy with the bank reconciliation.

19/01/11

Chairman

18 March 2019

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- ii. Approval of precept request for 2019/20. The clerk explained how the reserves are allocated and the recommended 50% of running costs are to be kept in reserves. There has been substantial expenditure in 2018/19 (new equipment for West Park Meadow, road safety signs and improvements under the Community Funded Initiative, Beacon refurbishment), and the precept has remained at the current level for some considerable time. The parish has benefitted from accumulated CIL over several years. This cannot be assumed to continue in the future. In order to allow a comfortable amount in reserves and to continue to deliver projects to benefit the community, **Cllr Doherty proposed to increase the precept by 5% to £9,188. Seconded, by Cllr Stephens, all in favour (8).**

19/01/12

- iii. Consider printing of the Parish Pump in colour. This proposal was discussed, and it was agreed to print occasionally in colour (when advertising big parish events) or to ask contributors to pay the additional printing cost if they want it in colour.

19/01/13

- iv. Consider supporting St George's Church replacement of stolen lead from roof appeal. Cllr Godber detailed where the church is with their insurance claim and quotes for the replacement roof. £4,515 has been kindly donated via the Crowdfunding page, and an incredible £1,244 from a soup lunch fundraiser. It was agreed to be placed on the agenda for March so the final figures and proposals can be put forward by the PCC. **Clerk to add to agenda for 18<sup>th</sup> March.**

19/01/14

- v. Consider joint purchase of fireproof boxes to store historical photos and documents with Village Hall Committee. Cllr Crane advised Mike Jerrard has a considerable collection of historical photos and documents for the village, and as they are in hard copy there is concern regarding their vulnerability. Ideas to store in fireproof boxes were considered, however the collection could be digitised (Cllr Doherty could help with this). **Cllr Crane to raise at the next meeting of the Village Hall Committee.**

**7. To consider planning applications:**

19/01/15

NFDC 18/11632 Manor Farm House, Lower Daggons Lane, South End – Rooflight. This was discussed and agreed it is not visible from the road, therefore it was proposed to **recommend option 5 to the NFDC** (hand back the decision to the Case Officer). Seconded, all in favour (8).

**8. Tree works applications, planning decisions received and appeals:**

19/01/16

The following decisions were noted:-

EN/18/0358 Greenbank, Court Hill Farm – appeal lodged against enforcement notice

EN/18/0362 Land on south-west side of Court Hill Farm – appeal lodged against enforcement notice

NFDC 18/11578 Meadow View, High Street - application for lawful development certificate – for information only

2x felling licence applications from Forestry Commission: Verderers Wood, and Greenbank & Sandhill

**9. Parish Council matters:**

19/01/17

- i. Update on Parish Projects. Footpath leaflets: no response from the January Parish Pump article, so trying again in February.

**Cllr Crane to ask Ros Jones for a copy of her map of the Snowdrop Walk;**

**Cllr Simmons to liaise with the local pub for sponsorship;**

**Clerk to contact Ringwood & Fordingbridge Footpath Society regarding walks in the area.**

19/01/18

- ii. Update on Community Funded Initiative project. Cllr Crane reported on the frustrating issues encountered with the installation of some of the signs, advising he is working closely with HCC to ensure errors are corrected. Cllr Crane was commended for all his efforts on this project.

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**10. Environmental matters:**

- i. Agree Rights of Way Vegetation Priority Cutting Lists for 2019. Discussed under Footpath Officer report.

19/01/19

- ii. Suggested tasks for next Parish Lengthsman visit – 8 March. Proposed tasks were: concentrating on grips in centre of village; clearing culverts throughout Mill End; repair to gate on footpath to Green Close.

19/01/20

- iii. Notification of local cycling events: Wiltshire Wildcat 16 March & New Forest Spring 13/14 April. For information.

**11. Community matters:**

19/01/21

- i. Community SpeedWatch Information & Training Session – Monday 28<sup>th</sup> January 7.30pm in Village Hall. All were reminded of this event, and encouraged to spread the word.

19/01/22

- ii. West Park Meadow Working Group.
  - Receive report: the next meeting will be on 30 January. In addition to the TUFF programme of events, they are considered a stargazing event in conjunction with Cranborne Chase AONB. Clerk has contacted Cllr Heron for a grant towards events – response awaited.
  - Receipt of regular inspections of the Playtrail equipment. Cllr Godber will pass the clerk her recent inspections at the next meeting.

**12. Consultation Papers or Events (to approve responses or agree attendees as appropriate): none**

**13. Correspondence**

19/01/23 - The Silver Line: a charity helpline to abolish loneliness would like to reach out in the community. **Clerk to forward contact to Cllr Godber for Tea & Chat.**

19/01/24 – the clerk has received details from NFDC regarding the forthcoming election on 2 May. She will forward details to all councillors.

**14. Other matters considered urgent by the Chairman or raised with him by councillors in advance: none**

*The meeting closed at 9.40pm.*

**Date and time of next meetings:**

Monday 18<sup>th</sup> February 2019: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 18<sup>th</sup> March 2019: Damerham Village Hall @ 7.30pm