

**DAMERHAM PARISH COUNCIL**  
**Minutes of the Parish Council meeting held in Damerham Village Hall**  
**on Monday 19<sup>th</sup> November 2018**

<b>Councillors present:</b>		
David Crane (Chairman)	Cathy Godber	Pete Doherty (arrived 7.45pm)
Richard Major	Mark Matthews	
Suzy Simmons	Phil Stephens	
<b>Members of the public present:</b>		
<b>Others present:</b>		
Amanda Scott, Cranborne Chase AONB		Natasha Mackenzie (Clerk)

<b>Public participation:</b> (9 in attendance) None
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**1. Apologies and declaration of quorum**

18/11/129

Apologies were received from Cllr Ruth.

**2. Declaration of business and pecuniary interests: none declared**

**3. To approve minutes of the previous meeting held on 17<sup>th</sup> September 2018**

18/11/130

It was agreed the minutes of this meeting could be signed by the Chairman as a true and accurate record: all in favour (7). **Action: clerk to update the website.**

***The Chairman brought forward item 5. Amanda Scott of Cranborne Chase AONB to talk on their Dark Skies bid***

18/11/131

The Chairman welcomed Amanda to the meeting.

Amanda spoke enthusiastically about Cranborne Chase AONB's wish to become an International Dark Sky Reserve, explaining what it would mean and how residents can help. It would mean a reduction in unnecessary light pollution and saving money on unrequired energy for the benefit of wildlife and enable better stargazing. Currently there are 13 such reserves; 4 being in the UK (Snowdonia, Brecon Beacons, Exmoor and South Downs).

A wealth of information can be found out here [www.chasingstars.org.uk/](http://www.chasingstars.org.uk/) including:-

- Details of the campaign;
- How you can support their bid;
- Good lighting advice;
- Details of stargazing locations;

**6. Matters arising from the minutes not covered elsewhere on the agenda**

18/11/132

Lower Daggons speeding issue. The clerk advised she spoke with Cllr Heron and he has no update at this time. The concerned resident handed the Chairman a book detailing all vehicles recorded from her camera from 9/10/18 to 19/11/18: number of vehicles, time passed and type of vehicle.

Cllr Crane reported he had sought an estimate from HCC Highways for a road narrow and slow signage – approx. £300, dependent on assessment of the site.

**Cllr Crane will analyse the data and email all m=councillors, and approach HCC Highways for the site to be assessed for suitability.**

The Clerk is arranging a Community SpeedWatch training session for January, inviting local councils Sandleheath, Martin and Rockbourne.

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A meeting has been held with the School, Village Hall Management Committee and School governors to discuss potential solutions to the issue of school traffic and insufficient parking. Use of a field opposite the school is being explored. Cllr Crane to report in due course.

The Community Litter Pick was carried out in October half term, with not quite as much litter as earlier in the year.

Cllr Crane reported the World War I Centenary events of the beacon lighting and ringing of the church bells were well attended.

## **7. Finance**

18/11/133

- i. Approval of payments for October/November. The clerk had circulated all payment details to all members. All in favour (8).

776	N Mackenzie-home office fee Sep17 to Aug18	£104.00
777	Time2Display Ltd-Oct Parish Pump printing	£24.00
778	Hampshire County Council-definitive footpath maps	£45.00
779	N Mackenzie-Oct salary & expenses	£263.68
780	N Mackenzie-Nov salary & expenses	£299.15
781	Viking Payments Ltd-stationery	£84.17
782	Time2Display Ltd-Nov Parish Pump printing	£24.00

18/11/134

- ii. Approval of bank reconciliation – 11 September to 9 November 2018. Clerk will hand documents to Cllr Stephens after the meeting.

18/11/135

- ii. Approval to set up an annual direct debit to pay Data Protection fee. The clerk explained there is a £5 cost saving per annum by signing up to direct debit renewal. All in favour (8).

18/11/136

- iii. Note CIL monies received (£22.51 - 17/10273). The clerk confirmed these monies have been received and will be transferred to the BUS Instant account.

18/11/137

- iv. Consider grant to Damerham Sports Field Committee. The Chairman of the Sports Field Committee spoke on the current state of finances and why they are applying for this grant. Suggestions of exploring grant opportunities to encourage sport were suggested.  
**Cllr Stephens proposed to award £500 grant, seconded by Cllr Major, all in favour (8).**

18/11/138

- v. Consider Beacon refurbishment. Cllr Crane advised the beacon is 18 years old and in need of refurbishment (fire basket, sign and post base). It has been lit 5 times. A detailed estimate has been requested.

## **8. To consider planning applications – none.**

18/11/139

Since the agenda had been issued, the following application had been received. It was agreed to leave the decision to the expertise of the Listed Building Officer.

NFDC 18/11481 MANOR FARM HOUSE, LOWER DAGGONS LANE, SOUTH END - Re-point & limewash principal elevation; remove flat roof covering (north elevation) and replace with code 6 lead roof covering with lead rolls; creation of shower room; remove and create partition walls; create and remove doorways; line and insulate scullery walls and replace floor; 3 roof lights (Application for Listed Building Consent) **Listed Building Alteration**

## **9. Tree works applications, planning decisions received and appeals:**

18/11/140

- i. The following decisions were noted:-

Chairman

21<sup>st</sup> January 2019

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NFNPA TPO/18/0880 Sundew Meadow, Court Hill, Sandleheath - Woodland Management of 3x areas of Woodland

NFNPA TPO 0018/18 Lower Court Wood has been confirmed

NFDC 18/11192 Northovers, High Street - Granted Subject to Conditions

**10. Parish Council matters:**

- i. Update on verge at the School. Already discussed under Matters Arising 18/11/132.

18/11/141

- ii. Councillor vacancy. Being within 6 months of the elections on 2 May 2019, co-option will not take place. All to consider any interested residents.

18/11/142

- iii. Suggestions of Parish Projects.

- Creation of local footpath maps was discussed, with potentially inviting local businesses to sponsor them. **Cllr Crane to ask Ros Jones' for her suggestions on walks.**
- Cllr Simmons suggested a village recycling centre for items not collected by NFDC, such as batteries, ink cartridges, etc. A similar scheme is run in Woodgreen. **Cllr Simmons to research and report back.**
- Enhancing the beach area at West Park Meadow was mentioned, to allow better access to the stream.
- Creation of a digital archive of Mike Jerrard's stills collection was suggested. Cllrs Crane & Godber to raise at the Damerham Village Hall AGM.

**Clerk to create a project spreadsheet.**

18/11/143

- iv. Consider subscription to NFDC's GIS Parish Map system & organise training session. The clerk will arrange a Monday evening training session in the hall for this system. **Clerk to contact NFDC.**

**11. Environmental matters:**

18/11/144

- i. Suggested tasks for next Parish Lengthsman visit – 7 December. Proposed tasks were suggested as clearing all the grips in the parish in preparation for the winter. **Clerk to check if this was carried out on 29 October.**

**12. Community matters:**

18/11/145

- i. West Park Meadow Working Group.

- Receive report (circ.30Oct) & discuss 2019's programme of events. Cllr Crane summarised Mandy Robbin's report: 2018's events were positively received, however it was noted that better publicity is required for 2019's events (flyers to school, posters around village)  
Potential events for 2019 – a similar programme of Wednesday afternoons throughout the summer holidays with a storytelling session at the end of the year at a total cost of £1,100. All in favour (8).  
Open Air yoga is also being investigated.  
**Clerk to contact Cllr Heron for a grant.**
- Receipt of regular inspections of the Playtrail equipment. Cllr Godber passed regular inspection documents to the clerk. **Clerk to investigate whether the last cut has taken place on the meadow.**

**13. Consultation Papers or Events (to approve responses or agree attendees as appropriate):**

18/11/146

- i. Cranborne Chase Area of Outstanding Natural Beauty Management Plan 2019-24: deadline 27Nov18. Cllr Stephens briefed councillors on his initial thoughts, and requested all comments to him by Thursday 21<sup>st</sup> November.

ii.

**14. Correspondence**

18/11/147

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The next Western Downlands Parish Liaison meeting will be hosted by Whitsbury Parish Council at 7.30pm on 7 January – please advise the clerk if you are able to attend and forward any suggested agenda items.

**15. Other matters considered urgent by the Chairman or raised with him by councillors in advance**

18/11/148 – Cllr Crane advised the highways improvements under the Community Funded Infrastructure scheme are likely to be carried out by end of January 2019, unless the signage team are moved onto winter maintenance duties.

18/11/149 – the suggestion of road safety mirrors on the Steels Lane bend has been considered but thought it would not solve the problem at this time.

*The meeting closed at 9.35pm.*

**Date and time of next meetings:**

Monday 18<sup>th</sup> December 2018: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 21<sup>st</sup> January 2019: Damerham Village Hall @ 7.30pm