

DAMERHAM PARISH COUNCIL
Minutes of the Meeting held in Damerham Village Hall on
Monday 26th March 2018 at 7.30 p.m.

Councillors present:

David Crane (Chairman)	Cathy Godber	Pete Doherty <i>arrived 8.40pm</i>
Richard Major	Mark Matthews	
Glyn Ruth	Phil Stephens	Barry Vincent

Members of the public present:

Others present:

Natasha Mackenzie (Clerk)

Public participation:

A member of the public expressed thanks for confirming the signpost at Kite's Nest crossroads is already listed with Historic England and advised in the event of death of a senior royal, the church flag will fly at half-mast and candles will be available for residents to light.

There was a discussion regarding recycling of plastics, as it can be confusing knowing what is recyclable.

Clerk to liaise with NFDC for clear guidelines, then include in the Parish Pump.

1. Apologies and declaration of quorum

18/03/28

Apologies were received from Cllr Musker. Cllr Doherty will arrive later. The meeting was noted as quorate.

2. Declaration of business and pecuniary interests: none declared

3. Minutes of the previous meetings held on 22nd January 2018

18/03/29

It was agreed the minutes of this meeting could be signed by the Chairman as a true and accurate record.

Proposed by Cllr Matthews, seconded by Cllr Godber, all in favour (7). **Action: clerk to update the website.**

4. Matters arising from the minutes not covered elsewhere on the agenda

18/03/30

25/09/17 under Public Forum: Hedge work in Church Lane – Bob Brown (HCC Highways) has looked at the hedge and is happy with it. **Clerk to diarise to remind landowner to cut after bird-nesting season.**

17/09/12: Verge at the School: Cllrs Heron & Vincent have met: request the Parish Lengthsman to put scalplings down to level the parking area, clear the ditch and all grips to allow the water to flow into the ditch; Cllr Heron will investigate the installation of dragon's teeth. **Clerk to request extra day for Parish Lengthsman.**

18/01/11 – the flooding has been very bad in Lower Daggons Lane; contractor will clear the ditch in the first two weeks of April (approx. 2 hours work).

18/01/18 – clerk has appointed new internal auditor; he will audit the finances on 25 April.

5. Finance

18/03/31

i. Approval of payments for January. The clerk had circulated all payment details to all members. Their approval was proposed by Cllr Stephens and seconded by Cllr Ruth. All in favour.

730	D Crane-travel & stationery expenses	47.40
731	N Mackenzie-black tablecloth expense	7.50
732	Damerham Village Hall Hire-Apr17 to Mar18	162.00
733	N Mackenzie-Feb. salary & expenses	281.96
734	Time2Display Ltd-Feb & Mar P Pump edition	48.00
735	N Mackenzie-refund of 1&1Internet website fee	35.96
736	N Mackenzie-Mar. salary & expenses	281.76
737	HMRC-PAYE for tax	18.20
738	Earlcoate Construction & Plant Hire-works to FP49	9240.00
739	Blissfords Signs-signs for West Park Meadow	360.00
740	NGF Play Ltd-new equipment for West Park Meadow	1556.40

Chairman

21 May 2018

DAMERHAM PARISH COUNCIL
Minutes of the Meeting held in Damerham Village Hall on
Monday 26th March 2018 at 7.30 p.m.

741 Sustainable Furniture Ltd--new equipment for West Park Meadow 925.00

18/03/32

The clerk had received a grant request for the Great Pilgrimage 90, however the grant budget has been spent for 2017/18. 2018/19 grants will be considered at the meeting on 21 May. **Clerk to advise applicant.** It was also noted a s.137 grant for £1000 had been submitted by the school, and £500 from St. George's Church.

18/03/33

ii. Approval of bank reconciliation – 16 January to 19 March 2018.

Cllr Stephens confirmed his approval of the bank reconciliation.

18/03/34

iii. Approval to move ear-marked credit balances to savings accounts.

The clerk explained her suggestion to move ear-marked credit balances (CIL £2294.16 and FUNQUEST £1050.00 & grant from Cllr Heron £1050.00) from the current account to the BUS deposit account with Lloyds Bank. **Clerk to action and update cash book.**

18/03/35

iv. Consider use of Community Infrastructure Levy funds received and:

v. Consider proposals for highways improvements (circ.28Feb).

Cllr Crane had circulated to all the proposals following his site meeting with Mandy Ware of HCC of potential traffic calming schemes, new signs and road improvements in Court Hill, Lower Daggons Lane and the High Street. They were discussed in turn and it was agreed to go ahead with:-

- Browns Lane - bollards and stepped-out kerb; additional pedestrian signage.
- High Street – renewal of road edge lines.
- Court Hill – line painting, speed limit signage, additional chevron signage on bend.
- The Common – remove signage.

Cllr Crane will liaise with Mandy with the hope to be able to share initiatives with residents on 21 May.

Cllr Doherty arrived at 8.40pm.

18/03/36

The use of SLRs was discussed, however the high cost versus the limitation of suitable sites deemed it not viable at this time. **Clerk to diarise for discussion at West Downlands Parish Liaison meeting in July.**

18/03/37

vi. Consider expenditure on equipment and signs at West Park Meadow.

Cllr Crane summarised the expenditure agreed by members on new welcome signage, a toddler swing and bench (to be installed in April), and the program of activity scheduled by TUFF for the summer (for which donations suggested) and a nature event.

The grant from Cllr Heron was gratefully acknowledged, bringing the total of grant funds available to £4329.69.

Also a story telling event aimed at adults will be held on the evening of 22 June – bring along a chair and own drinks, fish & chip van is hoped to attend.

Expenditure of £4,886.40 was proposed (£4329.69 from earmarked reserves). Seconded, all in favour (8).

18/03/38

vii. Approval of new councillor HALC planning training course. Clerk had suggest Cllr Matthews attend a HALC run training session 'Basic Planning for Councillors' - £40 + VAT. It was agreed and approved by all.

Cllr Crane advised he will be attending a training session on the new General Data Protection Regulation coming into force on 25 May, hosted by Ellingham Harbridge & Ibsley Parish Council - £30 + VAT.

6. To receive Officer Reports:

18/03/39

Chairman

21 May 2018

DAMERHAM PARISH COUNCIL
Minutes of the Meeting held in Damerham Village Hall on
Monday 26th March 2018 at 7.30 p.m.

- i. Parish Footpaths Officer, Ros Jones, had left her report, as follows:-
- ii. State of the paths: snow, ice, wind, rain (and some sun!) have all left their mark on the paths, with mud and puddles the main culprits. Unfortunately, too, there seems to have been an increase in dog fouling: please, dog owners, remember your bags! However, early spring flowers such as violets, primroses and cherry plum are coming out, and this week I have seen brimstone butterflies and heard a chiff chaff.
Problems: at the last meeting I was told of a fallen signpost at John's Bottom: I apologise for having forgotten about it and will chase it up as soon as possible!

18/03/40

Cllr Crane advised the recent litter pick had resulted in record amounts of litter being collected, and extended grateful thank to Mike Gerrard who has voluntarily spruced up the garden around the war memorial.

- iii. The Parish Watercourses Officer, Spinney Adlems, was not present.

18/03/41

- iv. Parish Transport Representative. Cllr Vincent reported before Bob Brown had retired, he had discussed the potholes along Browns Lane to the parish border. These have not been jet-patched – **clerk to remind Cllr Heron to investigate. Clerk to chase other pothole repairs** notified by Cllr Vincent on Hantsweb – some are marked.

Happily the Pound Lane sign post is finally in – sign awaited!

As this will be Cllr Vincent's last meeting before his resignation, Cllr Crane expressed his sincere thanks to him for all his efforts as transport representative and as a councillor over the years, wishing him all the best for the future.

A new transport representative will be required.

- v. Any other reports from meetings attended – none.

7. To consider planning applications: none received

8. To note planning decisions received (as circulated):

18/03/42

NFPA CONS/18/0124 Northovers, High Street, Damerham - Fell 1 x Silver Birch tree; Prune 1 x Holm Oak; Fell 1 x English Yew

NFPA CONS/18/0167 Millbrook Cottage, Mill End - Fell 1 x Sycamore tree; Fell 2 x Ash trees - raise no objections

NFDC 17/11632 Hill Farm, Mill End - Use part of barn as 1 holiday let; associated works; parking: *Granted STC*
NF262 & NFDC 17/10612 Ringwood & Fordingbridge Skip Hire, Court Hill - Variation of Conditions 4, 7, 9 & 12 of Planning Permission 16/11117 (to increase vehicle movements; to allow retention of soil screener for external separation of soil and rubble; and to allow continuation of existing concrete panel fence); and retention of existing welfare units: *Refused by County*

NFDC 17/10655 Home Bakery Cottage, Lower Daggons Lane, South End - Two-storey & single-storey rear extensions; front porch; detached double garage: *Granted STC*

NFDC 17/11712 Bethany Cottage, The Common, South End - Roof alterations; single storey rear extension; extend garage: *Granted STC*

NFDC 17/11564 Greenbank Farm House, Lower Daggons Lane, South End - field shelter; replacement timber fencing; gate (retrospective): *Granted STC*

Appeal received: NFDC 17/11382 Knoll Farm House, North End - Two-storey infill extension; front porch alterations

9. Parish Council matters:

- i. Update on verge near the school. Already discussed under 4. Matters Arising.

18/03/43

- ii. Dealing with the Press. Standing Orders 27 a. and b. are ambiguous, a clear policy is needed. **Cllr Doherty volunteered to draft a policy; clerk to liaise with Cllr Doherty.**

Chairman

21 May 2018

DAMERHAM PARISH COUNCIL
Minutes of the Meeting held in Damerham Village Hall on
Monday 26th March 2018 at 7.30 p.m.

18/03/44

- iii. Meeting date changes:
 - from Monday 23rd April to Tuesday 17th April (if meeting required for planning applications). Cllrs Major and Stephens cannot attend.
 - from Monday 21st May to Monday 14th May - Annual Parish Assembly and Parish Council meeting 7pm start. **Clerk to update website and noticeboard.**

10. Environmental matters:

18/03/45

- i. Update on Footpath 49 project. Cllr Crane summarised the work is intended to start on 14 May, the footpath will be closed for 4 weeks. The Parish's contribution to the project is £1,356 – the remaining funding is from Hampshire Countryside Service.

18/03/46

- ii. Suggested tasks for next Parish Lengthsman visit – 14 May. Tasks suggested as follows:-
 - Gravel to fill potholes on bridge; hedge cut at bottom of pound Lane and Martin Road; hedge cut at Church Lane and Court Hill; hedge cut at exit of Little Mill Lane into Rockbourne Lane; check all gulleys and grips throughout the village. **Clerk to forward task sheet to FTC.**

18/03/47

It was noted the HCC Rights of Way team are checking Bridleway 28 for suitability for this year's cutting list. They advise they have been asked not to cut FP10 by the allotments, and don't believe FP13's issues are related to surface vegetation. They confirm Paths 49, 17, 7, 1 and 47 are on the list. **Clerk to forward to Ros Jones.**

11. Community matters:

18/03/48

- i. Report from West Park Meadow Working Group.
 - The working group will meet next on 11 April, to discuss the program of activities for 2018.
 - Receipt of regular inspections of the Playtrail – received from Cllr Musker. Cllr Musker cannot continue with the bi-weekly inspections; Cllr Godber kindly offered to carry out this task. **Clerk to forward the inspection checklist.**

12. Consultation Papers or Events (to approve responses or agree attendees as appropriate): none

13. Correspondence

18/03/49 – the clerk had circulated details advising NFDC planning notices to be advertised in free weekly paper The Hampshire Independent from 1 April.

14. Other matters considered urgent by the Chairman or raised with him by councillors in advance

18/03/50 – there was discussion around the subject of rules regarding rubbish left at the front of properties. **Clerk to research if there are any rules/restrictions on this.**

18/03/51 – recent frequent parking on the entire pavement in West Park Lane was reported; photographic evidence was recommended. **Clerk to get in touch with local PCSO.**

The meeting closed at 9.33pm.

Date and time of next meetings:

Tuesday 17th April 2018: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 21st May 2018: Damerham Village Hall @ 7.30pm – Annual Parish Assembly followed by usual Parish Council meeting