

DAMERHAM PARISH COUNCIL
Minutes of the Meeting held in Damerham Village Hall on
Monday 22 January 2018 at 7.30 p.m.

Councillors present:		
David Crane (Chairman)	Cathy Godber	
Richard Major	Mark Matthews	Suzanne Musker
Glyn Ruth	Phil Stephens <i>arrived 7.35pm</i>	Barry Vincent
Members of the public present: 3		
Others present:		
Natasha Mackenzie (Clerk)	Cllr Edward Heron	

Public participation:

Mr Godber enquired if Cllr Heron had investigated moving the verge cut to the spring: Cllr Heron still investigating.

Mr Godber also raised the following topics:- a missing bridleway sign (clerk to investigate); when will the cast iron fingerpost will be installed (Cllr Heron will chase the manufacturer); the listing of a sign at Kite's Nest crossroads (19m to Poole Gate) (clerk to investigate); can the Lengthsman maintain the soakaway in the Sandleheath layby; can the 'Woodland for Sale' sign be taken down? (Cllr Heron to investigate).

1. Apologies and declaration of quorum

18/01/01

Apologies were received from Cllr Doherty. The meeting was noted as quorate.

2. Declaration of business and pecuniary interests: none declared

3. Minutes of the previous meetings held on 27th November and 18th December 2017

18/01/02

It was agreed the minutes of both these meetings could be signed by the Chairman as a true and accurate record. All in favour (7). **Action: clerk to update the website.**

4. Matters arising from the minutes not covered elsewhere on the agenda

18/01/03

25/09/17 under Public Forum: Hedge work in Church Lane – it had been reported so clerk to chase Bob Brown (HCC Highways) again.

17/09/12: Verge at the School: Cllrs Heron & Vincent have a meeting scheduled with the school.

17/09/12 Website: clerk reported some progress in updating it, however more work is still needed.

17/12/69 Footpath 49: Cllr Crane advised he has been asked by HCC Countryside Service to ask the chosen contractor to quote for bridge replacement works. Hopefully will be started by end of March 2018, however this is weather dependent.

The Chairman brought forward agenda item **6.i: Parish Footpaths Officer report.**

18/01/04

Ros Jones advised the current state of local footpaths is muddy! She expressed thanks to R Nicklen and S Humphries for the improvements made to footpath 6.

Vegetation Priority Cutting Lists: we have been asked to specify, in order of priority, the five footpaths which the Parish Council would like to have cut by the HCC contractors this summer. This only means seasonal vegetation, not encroaching hedges or fallen trees which are the landowner's responsibility.

Ros' suggestions, based on the most frequent complaints she receives, would be:

FP49 (across the river near Damerham Fisheries); FP17 (from the electricity substation straight along to Knoll Farm Drive); Bridleway 28 (from the bend in Bouldsbury Lane along to the pig unit); FP7 (from Mill End across to The Marsh/Common); FP 13 (across the paddocks from Green Close to the Daggons Road).

Cllr Crane thanked Ros for her valuable contribution and suggestions.

The Chairman brought forward agenda item **10.ii: Discuss Rights of Way priority cutting list for 2018.**

18/01/05

Ros clarified this is for seasonal vegetation growth on the ground, not encroaching hedges or fallen trees.

Chairman

26 March 2018

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Her suggestions are:- FP49, FP17, Bridleway 28, FP7 and FP13. After some discussion, it was agreed to put forward her suggestions, along with a longer list in case other parishes do not submit their paths.

5. Finance

18/01/06

- i. Approval of payments for January. The clerk had circulated all payment details to all members. Their approval was proposed by Cllr Matthews and seconded by Cllr Godber. All in favour.
- | | | |
|--------|--------------------------------------|--------|
| 000725 | SLCC-annual subscription | 49.00 |
| 000726 | Time2Display Ltd-Jan. P Pump edition | 24.00 |
| 000727 | N Mackenzie-Jan. salary & expenses | 318.56 |
| 000728 | Viking Payments-stationery & ink | 33.12 |
| 000729 | HALC-GDPR course | 24.00 |

18/01/07

- ii. Approval of bank reconciliation – 21 November 2017 to 15 January 2018.
Cllr Stephens confirmed his approval of the bank reconciliation.

18/01/08

- iii. Approval to move ear-marked credit balances to savings accounts.
The clerk explained her suggestion to move ear-marked credit balances (CIL £3,172.03 and FUNQUEST £2,229.69) from the current account to an existing deposit account with Lloyds Bank.
Clerk to action and update cash book.

18/01/09

- iv. Consider quotes for grass cutting West Park Meadow.
The clerk had only received one quote from NFDC for £96 per cut (plus VAT). The other contractor approached was not interested in the contract. Cllr Major proposed to continue with current contractor. Seconded, 7 in favour, 1 against.

18/01/10

- v. Consider use of Community Infrastructure Levy funds received.
Cllr Crane detailed he will be meeting with Mandy Ware of HCC to discuss potential traffic calming schemes, new signs and road improvements in Court Hill, Lower Daggons Lane and the High Street on 6 February at 2pm. Cllrs Godber and Musker to attend aswell. **Action: to investigate if a speed measuring device can be used in Damerham to ascertain if speeding is the issue.**
- There was discussion regarding speeding; it was reported Sandleheath Parish Council had their Speed Indicator Device funded and deployed by HCC due to continued speeding through the village.

6. To receive Officer Reports:

- i. Parish Footpaths Officer, Ros Jones, has spoken earlier in the meeting.

18/01/11

- ii. The Parish Watercourses Officer, Spinney Adlems, spoke on the following topics:-
Most ditches are running well in the parish, however there is some standing water in West Park Lane; verge over-running occurs to avoid a regularly parked horsebox; verges being destroyed near the school due to parking; grips need maintenance near South Allenford Farm, West Park Lane, Sandleheath Road, Bouldsbury Lane and Court Hill.
Cllr Crane will explore the cost of hiring a contractor with a digger to clear the ditch on Lower Daggons Lane which gets badly flooded.

18/01/12

- iii. Parish Transport Representative Cllr Vincent reported there are potholes requiring attention near Hyde Farm; Bob Brown HCC Highways is retiring soon and we need to know his replacement; Cllr Heron has chased the cast iron fingerpost; grips need attention in the layby near Sandleheath and on the Martin Road; the Bridge on Little Mill Lane needs bramble removal and the ditch clearing out.
Clerk to add to lengthsman's list.

18/11/13

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Cllr Heron reported the new HCC contractor is required to become more engaged with the Parish Lengthsman and assist with training them; following spending cuts, HCC will be reminding residents of their riparian responsibilities and asking for them to act; he will be supporting Ringwood & Fordingbridge Skip Hire application, even though he appreciates concern on traffic movements however the lorries will be the same size as the previously Veolia lorries.

7. To consider planning applications:

18/11/14

- i. NFDC 17/11712 Bethany Cottage, The Common, South End – Roof alterations; single storey rear extension; extended garage. The application was briefly discussed. **It was proposed to recommend permission under option 1 to NFDC.** Seconded, all in favour (8).

18/01/15

- ii. NFDC 17/11774 Hyde Farm – Proposed road (Agricultural Prior Notification) For information only as been **determined by NFDC as details not required to be approved.**

18/01/16

- iii. NFDC 18/10028 & 10029 Manor Farm House, Lower Daggons Lane, South End – Glazed infill extension (10029 – Listed Building Consent). The application was discussed, and it was noted a previous application has been approved (17/10523). **It was proposed to hand it back to NFDC under option 5 with the following comment:-**
 - **The Parish Council feel unable to comment due to there being no Planning Officer's Briefing Note or Conservation Officer's comment.** Seconded, all in favour (8).

8. To note planning decisions received (as circulated):

18/01/17

NFDC 17/11276 Knoll Farm House, North End – Two-storey infill extension; front porch alterations – *refused*
NFDC 17/11283 Damerham Baptist Church, Lower Daggons Lane, South End – Use as dwelling; single-storey extension; fenestration alterations; rooflights; flue; parking; septic tank – *granted stc*
NFDC 17/11592 Willow Cottage, High Street – *refused*
NFDC 17/11520 North End Cottage, North End – *refused*

Action: Clerk to look at previous applications in 2017 to review number of decisions against our recommendation.

9. Parish Council matters:

18/01/18

- i. Discuss change of internal auditor to Fair Account. The clerk proposed to use the auditor she has been working with for 5 years with another parish council and cited her reasons. All members agreed for clerk to appoint Paul Reynolds of Fair Account for this year's internal audit. **Clerk to advise last year's auditor and arrange with new auditor.**
- ii. Update on verge near the school - discussed under Matters Arising.

10. Environmental matters:

18/01/20

- i. Suggested tasks for next Parish Lengthsman visit – 12 February. Tasks have been suggested throughout the meeting. **Action: clerk to contact lead parish for clarification of number of hours per parish per year and how additional hours are distributed.**
- ii. Discuss Rights of Way Priority Cutting List for 2018 – discussed earlier under 18/01/05.

11. Community matters:

18/01/21

- i. Report from West Park Meadow Working Group.
 - The working group have decided to apply for two signs, one at each end of the site to direct residents and visitors. Eddie Robbins is creating a welcome sign. Quotes are awaited for a toddler

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swing and wear mat, along with a sustainable picnic bench. The funds will be from the FUNQUEST donation of £2,229.69.

- Events under consideration:- TUFF for up to 5 sessions over the summer holidays for £180 per session; TUFF family event & community BBQ; outdoor yoga.
- **Clerk to apply for a County Councillor grant for improvements to West Park Meadow.**

18/01/22

- ii. Receipt of regular inspections of the Playtrail – received from Cllr Musker and identified work needed to the pirate ship; Eddie Robbins will be asked to carry out the repair. There was discussion regarding removing the pirate ship to allow better access to the river.

18/01/23

- iii. Discuss any expenditure on new equipment – **Clerk to add to next agenda.**

18/01/24

- iv. Propose and discuss Parish Events Calendar for 2018. Known events:- light beacon and church bells for 100th anniversary of WW1; Village Fair at end of July along with a Tent Dance for the 50th anniversary of the Village Fair.

12. Consultation Papers or Events (to approve responses or agree attendees as appropriate): none

13. Correspondence

18/01/25 – the clerk had circulated details of two cycling sportives: Wildcat on Sunday 11th March will cross through Damerham from west to east; New Forest Spring Sportive on Saturday 14th and Sunday 15th April will come as far north as Sandleheath. **Clerk to ask Wildcat for additional signage when approaching the left-hand bend at the bottom of Court Hill.**

18/01/26 – suggestions of a Guest Speaker for the Annual Parish Assembly meeting on Monday 21st May were discussed. **Clerk to contact Ian Newman, historical speaker.**

14. Other matters considered urgent by the Chairman or raised with him by councillors in advance

18/01/27 - Cllr Crane had attended the first meeting of the Western Downlands Parish Liaison and summarised as follows:- the need to revive the Community SpeedWatch initiative was discussed and the Chairman of Sandleheath will contact the police regarding training; issues regarding securing sites for affordable housing; verge cutting. **Clerk to arrange next meeting hosted by Damerham Parish Council in July.**

The meeting closed at 9.30pm.

Date and time of next meetings:

Monday 26th February 2018: Damerham Village Hall @ 7.30pm (if required for planning applications)

Monday 26th March 2018: Damerham Village Hall @ 7.30pm